COMPREHENSIVE EMERGENCY MANAGEMENT PLAN

Office of the Governor
INDIANAPOLIS, INDIANA 46204-2797

JOSEPH E. KERNAN
GOVERNOR

Promulgation
Indiana Comprehensive Emergency Management Plan

Residents of the State of Indiana face the threat of disasters and emergencies. Recognizing this threat, government all levels has a continuing responsibility for the health, safety and general welfare of its citizens.

Normal day-to-day procedures usually are not sufficient for effective disaster response, as extraordinary emergency measures have to be implemented quickly if loss of life and property is to be kept to a minimum. Emergency procedures and actions to cope with the possibility of a disaster occurrence are addressed in the Indiana Comprehensive Emergency Management Plan.

In accordance with Executive Order 02-16, each state department shall appoint a State Agency Coordinator (SAC) who will assist in developing and maintaining the Indiana Comprehensive Emergency Management Plan, coordinate emergency preparedness efforts, and perform liaison services to the State Emergency Management Agency.

In order for our state's emergency management system to reach and maintain the goals desired, it will be necessary that each state department/agency perform the following functions:

- Develop procedures for the protection of personnel, equipment, supplies and critical public records from the effects of disasters.
- Develop procedures to ensure the continuity of essential services that may be needed during and after disasters.
- Attend annual emergency management related training and exercises conducted by the State Emergency Management Agency.
- Establish policy and develop Standard Operating Procedures to carry out the provisions of the Indiana Comprehensive Emergency Management Plan.
- Identify subject matter experts.
- Carry out those assignments addressed in the Indiana Comprehensive Emergency Management Plan.

The State Emergency Management Agency shall be responsible for the coordination for the preparation and continuous updating of the Indiana Comprehensive Emergency Management Plan and will ensure that this plan is consistent with similar federal, county and municipal plans.

This plan is effective September 15th 2003.

_____
Joseph E. Kernan
Governor

LETTER OF AGREEMENT

The Indiana State Comprehensive Emergency Management Plan, hereafter referred to as the Plan, establishes the basis for providing state assistance to local governments impacted by a disaster or emergency requiring State and possibly Federal assistance. The Plan assumes that a disaster or emergency overwhelms the capability of local governments.

The plan covers all four phase of emergency management: mitigation, preparedness, response and recovery.

The plan is in a checklist format that requires all state agencies to develop and implement Standard Operating Procedures and Guides.

The plan uses the Federal Emergency Management Agency's Emergency Support Functions concept. The Emergency Support Functions group like type agencies into the same group. For example, all state agencies with law enforcement responsibilities are grouped into the Law Enforcement Emergency Support Function. Each state agency is grouped into one or more emergency support function. In addition, each Emergency Support Function has an agency assigned as the primary coordinating agency with other agencies as support coordinating agency.

The following departments and agencies agree to support the Plan and to carry out their assigned functional responsibilities.

Each agency also agrees to implement planning efforts and agree to participate in state exercise activities to maintain the overall response capability.

(Signed)

STATE EMERGENCY MANAGEMENT AGENCY
Phillip K. Roberts, Deputy Director

(Signed)

STATE BOARD OF EDUCATION
Dr. Suellen Reed, Superintendent

(Signed)

INDIANA COUNTER-TERRORISM AND SECURITY COUNCIL
Clifford Ong, Director

(Signed)

INDIANA NATIONAL GUARD
George A. Buskirk Jr., The Adjutant General

(Signed)

DEPARTMENT OF ADMINISTRATION
David Perlini, Commissioner

(Signed)

INDIANA STATE BOARD OF ANIMAL HEALTH
Bret D. Marsh, D.V.M., Chief Administrative Officer

(Signed)

BUDGET AGENCY
Marilyn Schultz, Director

(Signed)

DEPARTMENT OF COMMERCE
Timothy Monger, Executive Director

(Signed)

STATE EMERGENCY MANAGEMENT AGENCY
Patrick Ralston, Executive Director

(Signed)

OFFICE OF THE FIRE MARSHAL
Tracy Boatwright, Fire Marshal

(Signed)

DEPARTMENT OF CORRECTION
Evelyn Ridley-Turner, Commissioner

(Signed)

DEPARTMENT ENVIRONMENTAL MANAGEMENT
Lori F. Kaplan, Commissioner

(Signed)

INDIANA STATE POLICE DEPARTMENT
Melvin J. Carraway, Superintendent of State Police

(Signed)

STATE DEPARTMENT OF HEALTH
Gregory A. Wilson, Commissioner

(Signed)

STATE DEPARTMENT OF NATURAL RESOURCES
John R. Goss, Director

(Signed)

INDIANA DEPARTMENT OF TRANSPORTATION
J. Bryan Nicol, Commissioner

(Signed)

INDIANA UTILITY REGULATORY COMMISSION
William McCarty, Executive Director

(Signed)

INDIANIA DEPARTMENT OF INSURANCE
Sally McCarty, Commissioner

(Signed)

DEPARTMENT OF LABOR
Nancy J. Guyott, Commissioner

(Signed)

ATTORNEY GENERAL
Stephen Carter

(Signed)

STATE PERSONNEL DEPARTMENT
D. Sue Roberson, State Personnel Director

(Signed)

FAMILY AND SOCIAL SERVICES ADMINISTRATION
John Hamilton, Secretary

(Signed)

OFFICE OF THE COMMISSIONER OF AGRICULTURE
Joseph R. Pearson, Assistant Commissioner

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I. INTRODUCTION

A. Mission

To coordinate all emergency management activities to protect the people, property, economy, and the environment of the State of Indiana.

B. Purpose

To establish the State of Indiana Emergency Management functions and responsibilities of state agencies, commissions, boards, and councils. The Indiana Comprehensive Management Plan, hereafter known as the Plan, is intended as a comprehensive framework for statewide mitigation, preparedness, response, and recovery activities. This plan is the Emergency Operations Plan as mandated by Indiana Code 10-4-1-5.

This plan replaces the Indiana State Emergency Operations Plan, dated August 30, 1995 with updates and the Indiana Comprehensive Emergency Management Plan promulgated on December 14, 2001.

C. Scope

This Plan considers the emergencies and disasters that may occur in Indiana as described in the 1992 Indiana State Hazard Identification and Vulnerability Analysis document and provides:

1. A comprehensive general framework for effective use of government, private sector, and volunteer resources.

2. An outline for state agencies responsibilities in relation to Indiana Code 10-4-1 as amended and Executive Order 02-16.

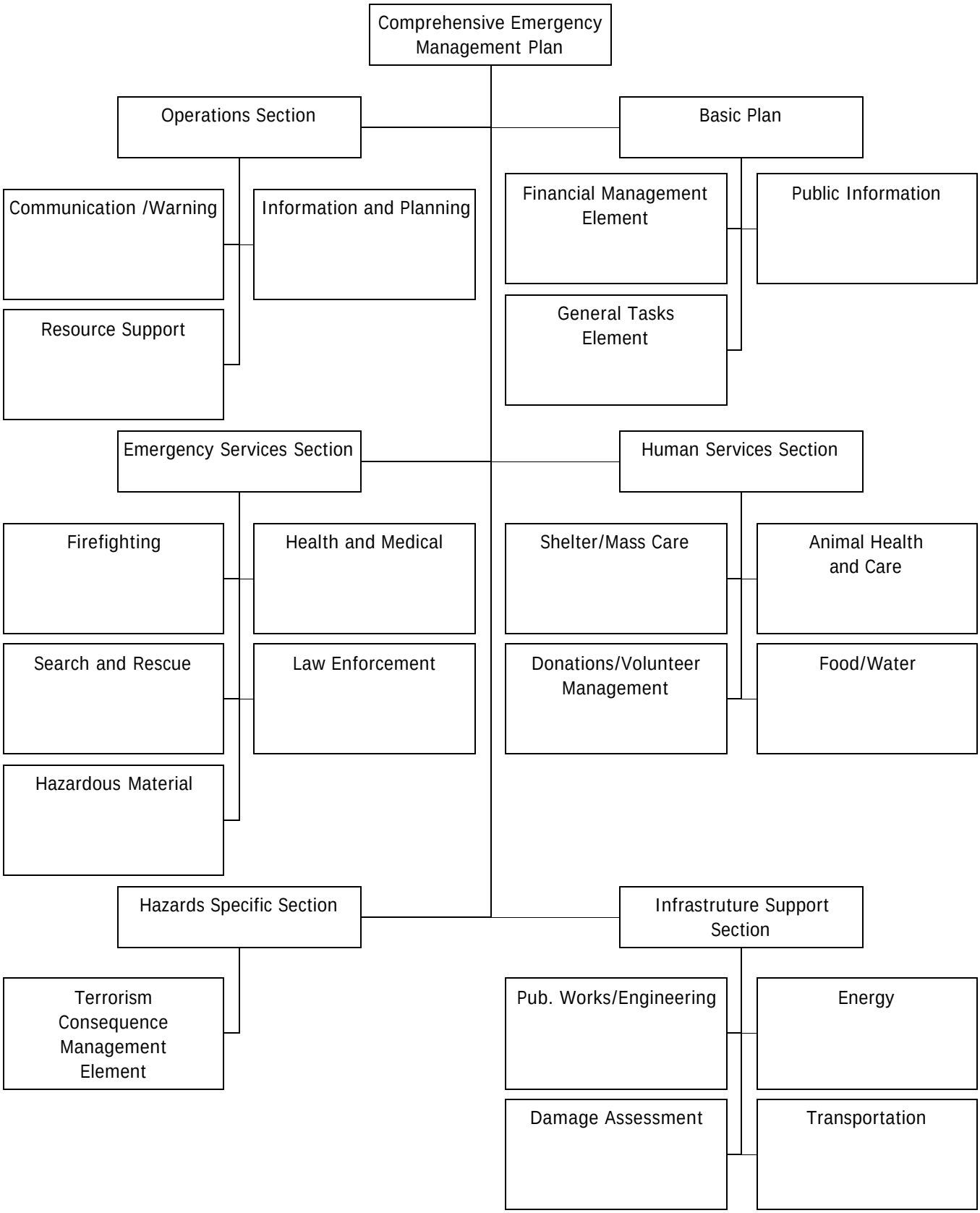
3. An outline of state and local government responsibilities in relation to federal disaster assistance programs under 42 United States Code, sections 5121 et seq. and other applicable laws.

D. Organization

1. Figure 1 shows the organization of Emergency Management in Indiana. There are five sections besides the basic plan.

2. The Financial Management element contains information on emergency financial operations.

3. The Operations Section includes three Emergency Support Functions: Communications and Warning, Information and Planning, and Resource Support.



Elements of the Indiana Comprehensive Emergency Management Plan
Figure 1

4. The Emergency Services Section includes five Emergency Support Functions: Health and Medical, Search and Rescue, Hazardous Material, Firefighting, and Law Enforcement.

5. The Human Support Section includes four Emergency Support Functions: Shelter and Mass Care, Food and Water, Animal Health and Care, and Donation and Volunteer Management.

6. The Infrastructure Support Section includes four Emergency Support Functions: Public Works and Engineering, Energy, Damage Assessment and Transportation.

7. The Hazards Specific Section includes special hazard planning considerations not found in the Emergency Support Function Elements.

II. POLICIES

A. Authority

This Plan was developed, promulgated, and is maintained pursuant to the following state and federal statutes and regulations:

1. 42 United States Code (USC) 5121 et seq, referred to as the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

2. 42 United States Code 11001 et seq, Emergency Planning Community Right-to-Know Act. Public Law 99-499 Superfund Amendment and Reauthorization Act of 1986, Title III.

3. Code of Federal Regulations Title 44, Part 205 and 205.16.

4. Indiana Code Title 10-4-1, Civil Defense and Disaster Law of 1975.

5. Indiana Code Title 10-4-2.5, Emergency Management Assistance Compact.

6. Executive Order 02-16, Establishing and clarifying duties of state agencies for all matters relating to emergency management.

B. Assignment of Responsibilities

1. This Plan presents the functional responsibilities accepted by designated state agencies and other organizations. Emergency Support Functions are established to designate mitigation, preparedness, response, and recovery activities for specific emergency management functions. There is one agency with primary responsibilities for coordinating each Emergency Support Function while other agencies are tasked with support roles.

2. Indiana's Emergency Support Functions correspond to those in the Federal Response Plan with added Indiana unique Emergency Support Functions. The Military Emergency Support Function is integrated into other Emergency Support Functions. Radiological Protection Emergency Support Function is eliminated at the state level, but may still be used at the local level.

3. All state agencies, including those not listed in figure 2, are required to support emergency operations in accordance with Executive Order 02-16.

4. Each state agency is responsible for developing Standard Operating Procedures, guides and plans to support this plan. Each state agency must conduct training, exercises, and evaluation of their Standard Operating Procedures, guides and plans.

C. Emergency Support Function Primary Coordinating Agency

Each Emergency Support Function has a state agency designated as the primary coordinating agency serving under the direction of State Emergency Management Agency's Executive Director. The primary agency designation is based on its authority, resources, and capabilities in the particular functional area. Other agencies have been designated as support agencies for one or more Emergency Support Functions based on their resources and capabilities to support the functional area(s).

D. Emergency Support Function Support Agency

A Support Agency designation is based on an agency's ability to support the primary agency with its resources and capabilities.

E. State Agency Coordinators

Each Executive Director, Superintendent, or Commissioner, of each participating agency, department or commission will appoint a State Agency Coordinator and at least two back-ups, pursuant to Executive Order 02-16. Specific instructions are in the State Agency Coordinator guide.

F. State Forward Response Team

1. The Forward Response Team is the Mobile Support Unit authorized in Indiana Code 10-4-1-12.

2. Provides administrative, logistical and operational support to the state and local jurisdictional activities in the field. The Forward Response Team is mission/incident organized with staff from State Emergency Management Agency and other agencies as needed. State Emergency Management Agency's Operations Division is responsible for developing a Forward Response Team roster, composition and procedures.

3. When activated, the team channels local jurisdictions requests for assistance to State Emergency Management Agency's Emergency Operations Center.

G. Volunteer and Private Organizations

A large number of volunteer organizations including the American Red Cross and Salvation Army have aligned themselves with other Indiana Voluntary Organizations Active in Disasters Group. These organizations respond to disaster emergencies. Although each volunteer organization is an independent agency, they readily communicate with each other, exchange ideas, supplies, equipment and volunteers. The American Red Cross and Salvation Army take the lead in most volunteer efforts.

H. Limitations

The state will endeavor to make every reasonable effort to respond in the event of a disaster emergency. However, state resources and systems may be overwhelmed. The responsibilities and tenets outlined in this Plan will be fulfilled only if the situation, information exchange, extent of actual agency capabilities, and resources are available at the time.

There is no guarantee implied by this Plan that a perfect response to disaster emergency incidents will be practical or possible.

III. SITUATION AND ASSUMPTIONS

A. Situation.

Many hazards threaten Indiana which may cause emergencies disasters in all, or portions, of the state. This plan covers those hazards most likely to effect Indiana.

B. Assumptions

1. The state and its political subdivisions have capabilities including manpower, equipment, supplies and skills of public and private agencies and organizations that will maximize preservation of lives and property in the event of an emergency.

2. Local governments will fully commit their resources before requesting assistance from the State.

3. Federal assistance will be requested when disaster relief requirements exceed the state's capability.

4. The Federal Government will provide funds and assistance to Areas of Indiana declared major disaster areas by the President.

5. Federal agencies may provide unilateral assistance under their statutory authority to states affected by a major disaster in lieu of a presidential declaration.

C. Execution and Implementation

1. The Governor has delegated to the Executive Director of the State Emergency Management Agency the responsibility for implementation of this plan. The Director will implement this plan as the situation warrants. Should the Governor declare a state of emergency, the plan will automatically be activated.

2. Indiana has six levels of response depending on the severity/complexity of the disaster emergency. These levels are:

(a) .Level I – Local level, no mutual aid or state assistance requested.

(b) Level II – Local level, mutual aid requested, no state assistance requested.

(c) Level III – State assistance requested, State Emergency Operations Center not activated.

(d) Level IV – State assistance requested, State Emergency Operations Center activated.

(e) Level V – Governor's Declaration of Disaster, no federal assistance requested.

(f) Level VI – Federal assistance requested.

EMERGENCY SUPPORT FUNCTION / ORGANIZATION	Public Information	Communications	Information & Planning	Resource Support	Fire Fighting	Health & Medical	Search & Rescue	Hazardous Material	Law Enforcement
American Red Cross	S		S	S					
Board of Animal Health	S		S	S		S	S		
Civil Air Patrol	S	S	S	S			S		
Department of Administration	S		S	S	S				
Department of Budget			S	S					
Department of Commerce	S		S	S					
Department of Corrections			S						S
Department of Education	S		S	S		S			
Department of Fire & Building Services	S		S	S	P		S	S	
Department of Natural Resources	S		S	S	S		S		S
Family & Social Services Administration	S		S	S		S			
Indiana Department of Environmental Management	S		S	S	S	S		P	
Indiana State Department of Health	S		S	S		P		S	
Indiana State Police	S	S	S	S			S	S	P
Indiana Department of Transportation	S		S	S					
Indiana Volunteer Organizations Active in Disasters			S	S			S		
Indiana Utility Regulatory Commission	S		S	S					
Office of the Commissioner of Agriculture	S		S	S		S			
Military Department of Indiana	S	S	S	S		S	S	S	S
State Emergency Management Agency	P	P	P	P	S	S	P	S	S

P- Primary Agency: Manages the Emergency Support Function
S- Support Agency: Supports the Primary Agency

Emergency Support Function Assignment Matrix
Figure 2

EMERGENCY SUPPORT FUNCTION / ORGANIZATION	Shelter & Mass Care	Food & Water	Animal Health and Care	Donation & Volunteer Management	Transportation	Public Works & Engineering	Energy	Damage Assessment
American Red Cross	S	S	S	S	S			S
Board of Animal Health	S	S	P	S	S			S
Civil Air Patrol								S
Department of Administration		S			S	P		S
Department of Budget				S				
Department of Commerce					S		S	S
Department of Corrections					S			
Department of Education	S	S			S			
Department of Fire & Building Services								S
Department of Natural Resources	S		S		S	S		S
Family & Social Services Administration	S	S					S	S
Indiana Department of Environmental Management		S	S				S	S
Indiana State Department of Health	S	S	S				S	
Indiana State Police					S			
Indiana Department of Transportation		S			P	S		S
Indiana Volunteer Organizations Active in Disasters	S	S		S			S	
Indiana Utility Regulatory Commission						S	P	S
Office of the Commissioner of Agriculture		S	S					S
Military Department of Indiana	S	S	S		S	S	S	S
State Emergency Management Agency	P	P	S	P				P

P- Primary Agency: Manages the Emergency Support Function
S- Support Agency: Supports the Primary Agency

Emergency Support Function Assignment Matrix
Figure 2 (Continue)

3. In some emergencies, notification to state or federal agencies is required by law no matter what the level of response.

IV. CONTINUITY OF GOVERNMENT

A. Each department, agency and commission of state, county, city, town and township are responsible to have a continuity plan:

1. Designating lines of succession and delegating authority for the successors;

2. Establishing provisions for the preservation of records;

3. Developing procedures for the relocation of essential departments;

4. Developing procedures to deploy essential personnel, equipment and supplies.

B. Each state agency and each local jurisdiction will include this information in its Standard Operating Procedures, guide or plan.

V. ADMINISTRATION

A. State Emergency Management Agency, in coordination with other state agencies, will review this plan annually and revise/update it as needed. Changes will be distributed to each holder of the Plan.

B. Administration of state and federal disaster assistance will be in accordance with the State of Indiana Administrative Plans for the Public Assistance Program, The Individual and Family Grant Program and Hazard Mitigation Program.

C. During a Disaster Emergency proclamation by the Governor (Indiana Code Title 10-4-1-7(a)), assigned state agencies will submit daily Situation Reports to the Executive Director, State Emergency Management Agency.

D. At the conclusion of a State of Disaster Emergency proclamation by the Governor, assigned state agencies will submit an after-action report to the Executive Director, State Emergency Management Agency. This report should identify costs incurred by each agency involved in the emergency.

FINANCIAL MANGEMENT ELEMENT

I. INTRODUCTION

A. This element provides financial management guidance to State Emergency Management Agency and other state agencies to ensure funds are provided and financial operations conducted in accordance with state policies and procedures during the response and recovery phases of an emergency or disaster.

B. A Gubernatorial Disaster Emergency Declaration permits funding from the Governor's Contingency Fund under the provisions of Indiana Code 4-12-1-15 and 10-4-1-26. Additional funds may be made available either through the State Budget Agency or by special appropriations of the State Legislature.

C. In accordance with the Governor's Executive Order 02-16, the cost of providing services, facilities, equipment, personnel and resources during an emergency shall be borne by the providing state agency.

D. The type of emergency or disaster will dictate the procedures and amounts expended.

E. Logs, formal records and file copies of expenditures to provide clear and reasonable accountability and justification for reimbursement shall be maintained. This will facilitate the final closeout and support audits of financial records.

II. RESPONSIBILITIES

A. The State Emergency Management Agency Executive Director will secure emergency funds for the response and recovery of the disaster emergency; direct efforts to secure additional emergency appropriations; designate a program manager for funds allocated to emergency response and recovery activities.

B. The State Emergency Management Agency Deputy Director, in the absence of the director will secure funds for the response and recovery activities.

C. State Emergency Management Agency's Director of Administrative Services:

1. During the response phase, serves as primary advisor to the Director on all financial matters.

2. The Director of Administrative Services has signature authority for funds allocated to an emergency or disaster. The Director of Administrative Services will work closely with program managers to ensure funds are properly managed.

3. State Emergency Management Agency's Operations Division Director will normally be the on scene state coordinator and first approval authority for the expenditure of funds.

D. Other State Agencies conducting activities under this plan will organize their operations to provide financial support for their activities.

III. FINANCIAL MANAGEMENT OPERATIONS.

A. Timely financial support of response activities will be critical to successful emergency response. Innovative and expeditious means may be used to achieve financial objectives. It is mandatory that generally accepted state financial policies, principles and regulations be employed to ensure against fraud, waste and abuse, and to achieve proper control and use of public funds.

B. Each agency is responsible for providing its own financial services and support to its response operations in the field. Funds to cover eligible costs for response activities will be provided through reimbursement by State Emergency Management Agency.

C. The procurement of resources will be in accordance with statutory requirements and established procedures regarding emergency and non-emergency conditions.

D. Mitigation: Each agency is required to use finance from their budget ways to mitigate potential emergency situations that affect their agency.

E. Preparedness: Each agency should prepare for future emergency budgets by studying past emergency responses and identifying needs not met by their current budget.

F. Response:

1. After a Governor's Disaster Emergency Declaration, state agencies may be required to spend more than their allocated budget to effectively respond to the emergency.

2. After state agencies begin their initial response operations, it may be necessary to prepare and submit a report on the estimated funding needs for the duration of the emergency response. The purpose of the estimate is to help establish the need for additional allocation from the Governor's Contingency Fund or supplemental or special legislative appropriations.

G. Recovery: Contingency funds may be expended for the repair or replacement of any building or equipment, which has been so, damaged as to materially affect the public safety or has been destroyed in accordance with Indiana Code Title 4-12-1-15.

IV. Financial Records and Supporting Documentation.

A. All agencies must maintain records, receipts and documents to support claims, purchases, reimbursements and disbursements. Reimbursement requests will be documented with specific details on personnel services, travel and other expenses.

B. Agencies requesting reimbursement will maintain all financial records, supporting documents, statistical records and other records pertinent to the provision of services or use of resources by that agency. These materials must be accessible to authorized representatives for the purpose of making audits, excerpts and transcripts.

V. Audit of Expenditures.

The expenditure of state and federal funds related to emergencies or disasters are subject to audit in accordance with state/federal statutes and audit procedures.

General Tasks Element

I. This element consists of those tasks common to all agencies and Emergency Support Functions. In addition, each Emergency Support Function element also has an Emergency Support Function specific checklist.

II. The checklists are divided into the four phases of emergency management. The checklists are designed to make it easier for personnel to understand their roles before, during or after an event. The four phases are described as follows:

a. A mitigation checklist section, mitigation actions include those that reduce the effects of a future disaster, lessen the likelihood of experiencing damaging effects, or remove the possibility of being affected.

b. A preparedness checklist section, preparedness typically encompasses those actions where team members maintain a state of readiness, whether it be current lists of resources, updating procedures, or conducting training or exercises.

c. A response checklist section, this includes actions such as notification, warning, activation, mobilization, assessment, coordination, documentation and protective actions, etc.

d. A recovery checklist section, recovery actions consist of returning the community to normal.

III. Each section also includes, on the right side of the page, a notation identifying the "Resource". The primary agency listed will initially accomplish the task or identify another support agency.

GENERAL TASKS

Ö	**Mitigation Task**	**Resource**
1-1	Identify critical facilities that are vulnerable, evaluate that vulnerability, and determine what mitigation actions could be taken to prevent or reduce that vulnerability.	All Agencies Hazards Analysis
1-2	Identify potential funding sources that are available for mitigation.	All Agencies
1-3	Investigate new technology and procedures for utilization in completing Emergency Support Function goals and objectives.	All Agencies
1-4	Identify areas where mutual aid agreements and memorandums of understanding are needed with support agencies and ancillary or contract support services.	All Agencies
1-5	Identify Emergency Support Function leads/supervisors and their shift change and staffing procedures for State Emergency Operations Center activation and field operations.	All Agencies
1-6	Identify requirements for hazard-specific resources and equipment.	All Agencies
1-7	Identify requirements for Emergency Support Function specific standard operating procedures, plans, and checklists for lead and support agencies.	All Agencies
1-8	Identify Emergency Support Function specific training requirements.	All Agencies
1-9	Identify Emergency Support Function weaknesses for exercise	All Agencies

GENERAL TASKS

Ö	**Preparedness Task**	**Resource**
1-10	Develop and maintain Standard Operating Procedures/Guidelines and other plans and procedures necessary for Emergency Support Function and its support agencies to operate efficiently.	All Agencies
1-11	Develop and conduct training and education programs for Emergency Support Function staff, including training on TracSys.	All Agencies
1-12	Develop and maintain roster of Emergency Support Function leads/supervisors, including shift change and staffing procedures, for State Emergency Operations Center activation and field operations.	All Agencies
1-13	Develop and maintain an Emergency Support Function manpower list, delineating specialized skills of personnel.	All Agencies
1-14	Develop and maintain resource and equipment lists.	All Agencies
1-15	Develop and maintain contact lists with essential information (address, telephone, cell, and facsimile numbers, email) included.	All Agencies
1-16	Develop and maintain mutual aid agreements and memorandums of understanding with support agencies and ancillary or contract support services.	All Agencies
1-17	Develop lists of hazard-specific resources and equipment needs.	All Agencies
1-18	Ensure that copies of all necessary Emergency Support Function specific emergency manuals, plans, procedures and other reference materials are located at the State Emergency Operations Center station.	All Agencies
1-19	Provide guidance on state and federal regulations.	All Agencies
1-20	Ensure that agency representatives can access their respective agencies' information networks.	All Agencies
1-21	Develop or participate in two exercises per year.	All Agencies

GENERAL TASKS

Ö	**Response Task**	**Resource**
1-22	Assess scope, magnitude, and extent of incident. Determine extent of hazard remaining.	All Agencies
1-23	Activate Emergency Support Function and its personnel, based on incident assessment. Institute Unified Command, if needed.	All Agencies
1-24	Obtain status report on State activities, upon reporting to Emergency Operations Center	All Agencies
1-25	Collect information concerning Emergency Support Function field activities.	All Agencies
1-26	Assist in the development of the incident action plan.	All Agencies
1-27	Provide situation reports of Emergency Support Function activities to Emergency Operations Center supervisor as required.	All Agencies
1-28	Attend meetings for periodic situation updates.	All Agencies
1-29	Document incoming and outgoing notifications.	All Agencies
1-30	Maintain record of actions taken, using TracSys system.	All Agencies
1-31	If Joint Information Center(s) are activated, send Emergency Support Function representative to its location(s).	As dictated by mission
1-32	Request Federal assistance/resources as needed.	All Agencies
1-33	Interface with Federal personnel to coordinate the Emergency Support Function information and planning functions/activities, as needed.	All Agencies

GENERAL TASKS

Ö	**Recovery Task**	**Resource**
1-34	Ensure Emergency Support Function personnel have been decontaminated, when applicable.	All Agencies
1-35	Collect and inventory all Emergency Support Function equipment and resources and have been decontaminated, when applicable.	All Agencies
1-36	Provide guidance on state and federal rules and regulations.	All Agencies
1-37	Ensure that all staff is properly debriefed, to include mental health debriefings if appropriate.	All Agencies
1-38	Prepare appropriate After Action Reports.	All Agencies

Public Information
Emergency Support Function

Primary Coordinating Agency: State Emergency Management Agency

Support Agencies:

- Public Information Team
- Local and State Public Information Officers
- Joint Public Information Center

Public Information provides information to the public during a major disaster or emergency and supports local government in support of their operations.

Public Information

Ö	Mitigation Task	Resource
1-39	Identify areas where public education programs are needed.	Public Information Standard Operating Procedures
1-40	Identify locations for media briefings.	Public Information Standard Operating Procedures
1-41	Identify spokesperson from each State agency to interface with the media.	Public Information Standard Operating Procedures
1-42	Identify requirements for scripted news releases, public notices, and awareness bulletins.	Public Information Standard Operating Procedures
1-43	Identify requirements for rumor control inquiries.	Public Information Standard Operating Procedures

Public Information

Ö	Preparedness Task	Resource
1-44	Develop Standard Operating Procedures and Guidelines as well as other plans and procedures necessary for the Public Information Officer and its support agencies to operate efficiently.	Public Information Standard Operating Procedures
1-45	Develop and conduct awareness and procedural training and exercise programs for the Public Information Officer personnel that address the dissemination of information to the public, including training for Emergency Support Function personnel on the TracSys system.	Public Information Standard Operating Procedures
1-46	Coordinate with other Emergency Support Functions to develop public education programs.	Public Information Standard Operating Procedures
1-47	Develop mutual aid agreements and memorandums of understanding with support agencies and other support services to the media.	Public Information Standard Operating Procedures
1-48	Develop roster of Emergency Support Function leads or supervisors and shift change/staffing requirements.	Public Information Standard Operating Procedures
1-49	Develop an Emergency Support Function manpower list, delineating specialized skills of personnel to include identification of staff for publicized press conferences.	Public Information Standard Operating Procedures
1-50	Obtain locations for media briefings.	Public Information Standard Operating Procedures
1-51	Confirm availability of Joint Information Center sites.	Public Information Standard Operating Procedures
1-52	Develop accurate, up-to-date resource list of subject matter experts on Natural, man-made, and Technological emergencies and disasters.	All Agencies
1-53	Develop and maintain an accurate media contact list.	Public Information Standard Operating Procedures

Public Information

Ö	**Preparedness Task**	**Resource**
1-54	Develop procedures for rumor control inquiries.	Public Information Standard Operating Procedures
1-55	Coordinate information to the Department of Commerce Regional Offices.	Department of Commerce

Public Information

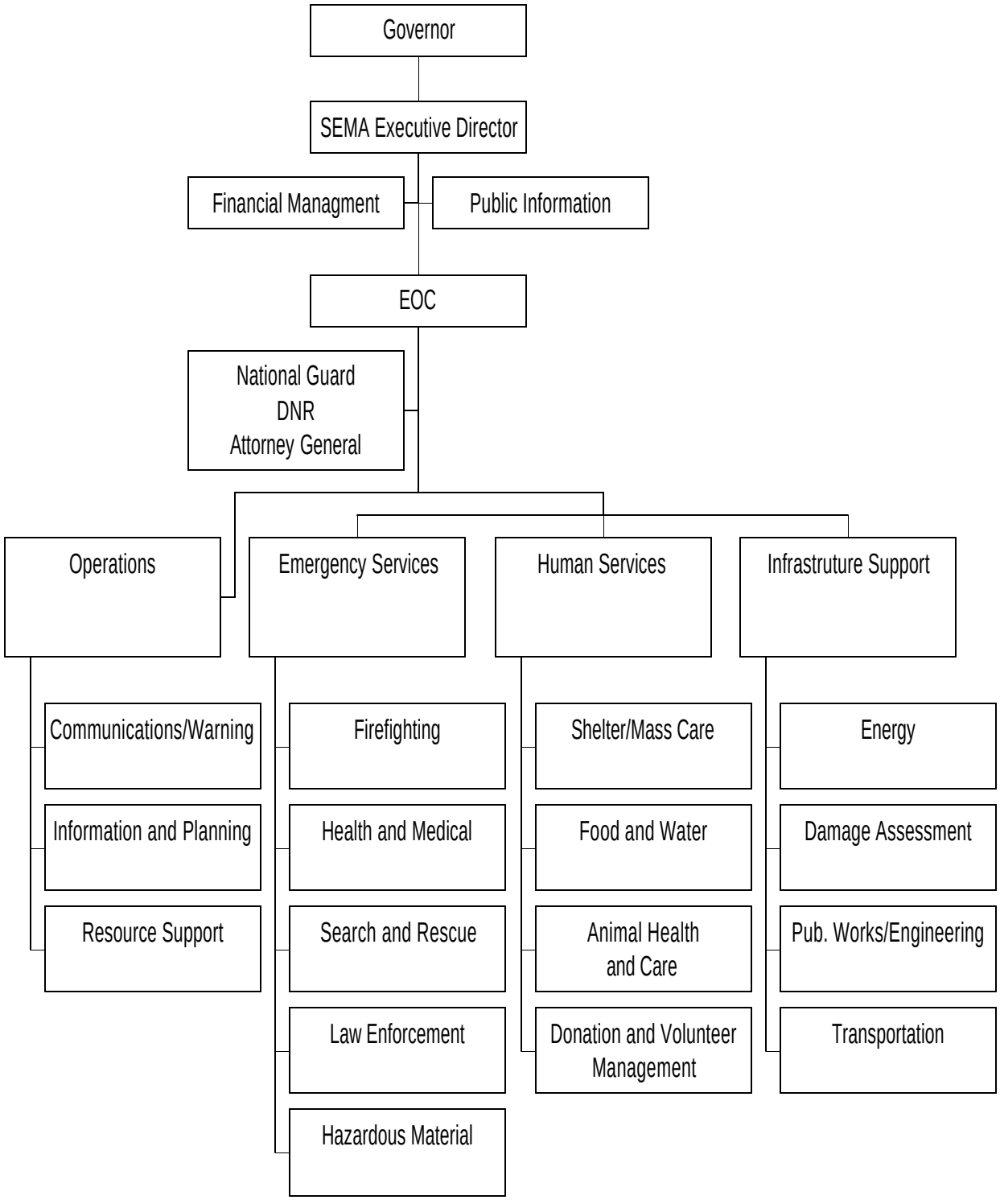
Ö	Response Task	Resource
1-56	Activate the Media Room.	Public Information Standard Operating Procedures
1-57	Provide Public Information Officer support to other Emergency Support Functions as needed.	Public Information Standard Operating Procedures
1-58	Provide situation reports of Emergency Support Function activities to Emergency Operations Center supervisor as required.	Public Information Standard Operating Procedures
1-59	If Joint Information Center is activated, send Emergency Support Function representative to its location.	Public Information Standard Operating Procedures
1-60	Construct media briefings on a regularly scheduled basis.	Public Information Standard Operating Procedures
1-61	Maintain a web page for incident updates, using multimedia capabilities.	ESF Information and Planning
1-62	Activate rumor control procedures.	Public Information Standard Operating Procedures
1-63	If Federal Bureau of Investigation Joint Information Center is activated, send Public Information representative to its location.	Public Information Standard Operating Procedures
1-64	Coordinate with the other Emergency Support Functions and Federal agencies to develop progress reports and other public information releases concerning the response, investigative, and consequence management actions being taken to alleviate and end the situation.	Public Information Standard Operating Procedures

Public Information

Ö	Recovery Task	Resource
1-65	Coordinate with appropriate agencies to deactivate the Joint Information Center.	Public Information Standard Operating Procedures

Operations Section

The Operations section consists of the Emergency Support Functions Communications and Warning, Information and Planning, and Resource Support. These Emergency Support Functions directly coordinate the Emergency Operations Center and support requests from other Emergency Support Functions.



Emergency Operations Center
Chain of Coordination

Figure 3

Communications and Warning
Emergency Support Function

Primary Coordinating Agency: State Emergency Management Agency

Support Agencies:

- Indiana State Police
- Military Department of Indiana
- Civil Air Patrol

Emergency Support Function Communications ensures communications support to State and local response. This includes telephone, radio and computer assigned to the Emergency Operations Center and Forward Response Team. Monitoring the status of crucial situations that have the potential for developing into a major disaster, emergency, or extraordinary situation, and those that may require emergency telecommunications support.

Communications and Warning

Ö	**Mitigation Task**	**Resource**
2-1	Investigate new technology and procedures for communications between and among field and Emergency Operations Center personnel.	State Emergency Management Agency Operations Division
2-2	Identify areas where public education programs are needed for identifying hazards and recognizing warnings of potential or actual hazards or incidents.	State Emergency Management Agency, Public Information Officer, Operations Division Indiana State Police Warning Point
2-3	Insure procedures are updated for utilizing TracSys System.	State Emergency Management Agency Operations Division

Communications and Warning

Ö	**Preparedness Task**	**Resource**
2-4	Develop and conduct training on communications record keeping using the TracSys system.	State Emergency Management Agency, Operations Division
2-5	Develop and maintain telephone directory of all Emergency Support Function agencies, as well as other agencies that may be involved in an emergency situation, including directories for counties, municipalities, and Federal agencies with responsibilities under the Federal Response Plan	State Emergency Management Agency Operations and Preparedness Divisions
2-6	Maintain personnel and equipment certifications.	State Emergency Management Agency, Operations Division
2-7	Test primary and backup communications system to ensure that they function properly.	State Emergency Management Agency, Operations Division
2-8	Train personnel on the operation and maintenance of communications equipment.	State Emergency Management Agency, Operations Division

Communications and Warning

Ö	Response Task	Resource
2-9	Activate Emergency Operations Center.	State Emergency Management Agency, Operations Division
2-10	Make notifications as required by standard operating procedures, using call down lists.	State Emergency Management Agency, Operations Division
2-11	Ensure that all field personnel are equipped with communications equipment.	State Emergency Management Agency, Operations Division
2-12	Notify Radio Amateur Civil Emergency Services (RACES) personnel of Emergency Operations Center activation, if necessary.	State Emergency Management Agency, Operations Division
2-13	Notify Military Affiliated Radio System (MARS) personnel, if necessary.	State Emergency Management Agency, Operations Division
2-14	Coordinate with the Indiana State Police of Radio Amateur Civil Emergency Services to sites, as needed.	State Emergency Management Agency, Operations Division
2-15	Provide technical communications assistance as requested.	State Emergency Management Agency, Operations Division
2-16	Coordinate with other Emergency Support Functions to support their communications needs.	State Emergency Management Agency, Operations Division
2-17	Establish and maintain communications link between Forward Response Team and the Emergency Operations Center, whether Forward Response Team is in Mobile Command Center or at remote sites with laptop computers, phones, etc.	State Emergency Management Agency, Operations Division

Communications and Warning

Ö	Recovery Task	Resource
2-18	Recharge communications equipment and return to storage.	State Emergency Management Agency Operations Division
2-19	Collect copies of communications records from Emergency Support Function personnel.	State Emergency Management Agency, Operations Division
2-20	Coordinate with Resource Management Emergency Support Function, on resource accountability.	State Emergency Management Agency, Operations Division

Information and Planning
Emergency Support Function

Primary Coordinating Agency: State Emergency Management Agency

Support Agencies:

- All State Agencies

Information and Planning Emergency Support Function collects, analyzes, processes, and disseminates information about a potential or actual disaster or emergency to facilitate the overall activities of the State Government in providing assistance to one or more local jurisdictions.

Information and Planning

Ö	Mitigation Task	Resource
2-21	Insure procedures are updated for using TracSys.	State Emergency Management Agency

Information and Planning

Ö	**Preparedness Task**	**Resource**
2-22	Obtain detailed maps of jurisdictions, counties, municipalities, etc for all Emergency Support Function agencies.	State Emergency Management Agency, Operations Division
2-23	Ensure that agency representatives can access their respective agencies' information networks.	State Emergency Management Agency, Operations Division and Management Information System
2-24	Develop and maintain standardized format for information and intelligence gathering and reporting documents.	State Emergency Management Agency, Preparedness Division
2-25	Obtain comprehensive mapping capability Geographical Information System (GIS) for use in the Emergency Operations Center.	State Emergency Management Agency
2-26	Develop training program for TracSys and other Emergency Operations Center procedures.	State Emergency Management Agency, Operations Division

Information and Planning

Ö	Response Task	Resource
2-27	Collect/gather, verify, analyze, and disseminate incident information, as needed.	Emergency Support Function Standard Operating Procedures
2-28	Notify appropriate State agencies, keeping them up-to-date on the situation.	Emergency Support Function Standard Operating Procedures
2-29	Coordinate with Emergency Operations Center Supervisor regarding activation of the State Emergency Operations Center.	State Emergency Management Agency, Operations Division
2-30	Prepare status or situation reports on State activities and distributes, as required.	Emergency Support Function Standard Operating Procedures
2-31	Provide situation reports of Emergency Support Function activities to Emergency Operations Center supervisor as required.	Emergency Support Function Standard Operating Procedures
2-32	Collect information for periodic situation updates.	Emergency Support Function Standard Operating Procedures
2-33	Coordinate with Emergency Support Function Public Information for upcoming events	Emergency Support Function Public Information
2-34	Coordinate with Emergency Support Function Resource Support for upcoming events	Emergency Support Function Resource Support
2-35	Prepare and coordinate action plans for the next 12, 24 hours and 3-5 days.	Policy Group All Emergency Support Functions

Information and Planning

Ö	Recovery Task	Resource
2-36	Gather all Emergency Support Function and agency's After Action Reports and compile into single report.	All Emergency Support Functions

Resource Support
Emergency Support Function

Primary Coordinating Agency: State Emergency Management Agency

Support Agencies:

- Indiana Department of Administration
- Indiana Department of Budget
- Military Department of Indiana
- All State Agencies (as needed)

Resource Support provides support for requirements not specifically identified in the other Emergency Support Functions. It addresses the effort and activity necessary to evaluate, locate, procure, and provide essential material resources, including excess and surplus property.

Resource Support

Ö	Mitigation Task	Resource
2-37	Identify requirements for Standard Operating Procedures/Guidelines or other plans and procedures that are required for lead and support agencies.	State Emergency Management Agency Operations Division and Administrative Services
2-38	Provide assistance to support agencies in developing their plans and procedures.	State Emergency Management Agency Preparedness Division

Resource Support

Ö	**Preparedness Task**	**Resource**
2-39	Develop supplier contact database for all hazard resources and equipment.	Department Of Administration
2-40	Develop procedures for use of staging areas.	State Emergency Management Agency Operations Division

Resource Support

Ö	Response Task	Resource
2-41	Contract or acquire resources when requested by agency and approved by Executive Director State Emergency Management Agency or appointed representative.	Department of Administration
2-42	Verify and prioritize resource requests.	State Emergency Management Agency Operations Division
2-43	Contact suppliers and alert them of potential needs.	Department of Administration
2-44	Coordinate with Law Enforcement Emergency Support Function for security resources and personnel in staging and storage areas.	State Emergency Management Agency Operations Division Military Department of Indiana
2-45	Implement emergency purchasing procedures.	Department of Administration State Emergency Management Agency Administrative Services
2-46	Prioritize and allocate resources in accordance with established procedures.	State Emergency Management Agency Operations Division
2-47	Coordinate with Information and Planning Emergency Support Function for future operations	State Emergency Management Agency Operations Division
2-48	Provide guidance on state resource acquisition rules and regulations.	Department of Administration
2-49	Activate staging areas as required.	State Emergency Management Agency Operations Division

Resource Support

Ö	**Recovery Task**	**Resource**
2-50	Execute procedures for recall of resources and equipment.	State Emergency Management Agency Operations Division
2-51	Account for all equipment used during incident.	All Agencies
2-52	Provide guidance on state regulations regarding resource acquisition and management.	Department Of Administration
2-53	Provide resource status and accountability updates as required.	All Agencies
2-54	Compile accurate accounting for all resources acquired.	All Agencies

Emergency Services Section

The Emergency Services section consists of the Emergency Support Functions Fire fighting, Health and Medical, Search and Rescue, Hazardous Material and Law Enforcement. These Emergency Support Functions directly support the first responders and coordinate their needs with other Emergency Support Functions.

Fire Fighting
Emergency Support Function

Primary Coordinating Agency: Department of Fire and Building Services

Support Agencies:

- State Emergency Management Agency
- Indiana Department of Natural Resources
- Indiana Department of Environmental Management
- Department of Administration

Fire fighting Emergency Support Function detects and suppresses wild land and, rural, and urban fires resulting from, or occurring coincidentally with, a major disaster or emergency requiring State assistance. This Emergency Support Function manages and coordinates fire fighting activities, including the detection and suppression of fires, and provides personnel, equipment, and supplies in support of local agencies involved in rural and urban fire fighting operations.

Fire fighting

Ö	Mitigation Task	Resource
3-1	Identify areas where public education programs involving fire safety information is needed.	State Fire Marshal
3-2	Identify Personal Protective Equipment needs, potential vendor sources, and potential funding sources for same	State Fire Marshal

Fire fighting

Ö	**Preparedness Task**	**Resource**
3-3	Develop public education programs involving fire safety.	State Fire Marshal
3-4	Provide guidance on state fire and building codes, rules, and regulations.	State Fire Marshal

Fire fighting

Ö	Response Task	Resource
3-5	Provide coordination assistance for fire fighting resources as required and support resource efforts.	State Fire Marshal
3-6	Provide liaison between Division of Natural Resources Division of Forestry and the United State Forestry Service.	State Fire Marshal Department of Natural Resources
3-7	Provide guidance on state fire and building codes, rules, and regulations.	Department of Fire and Building Services
3-8	Provide assistance to Public Health and Environmental threats pertaining to fire suppression runoff and smoke	Indiana Department of Environmental Management

Fire fighting

Ö	**Recovery Task**	**Resource**
3-9	Provide guidance on state fire and building codes, rules, and regulations.	State Fire Marshal
3-10	Aid local fire departments procedures for obtaining reimbursement from State or Federal Government.	Fire Marshal State Emergency Management Agency Department of Administration

Health & Medical
Emergency Support Function

Primary Coordinating Agency: Indiana State Department of Health

Support Agencies:

- State Emergency Management Agency
- Emergency Medical Service
- Indiana Department of Environmental Management
- State Board of Animal Health
- Health Professions Bureau
- Indiana Hospital and Health Association
- Poison Control Center
- Family and Social Services Agency
- Pharmacists Alliance
- Funeral Directors Association
- Coroners Association
- Centers for Disease Control, Agency for Toxic Substances and Disease Registry

Health and Medical Emergency Support Function provides coordinated State assistance to supplement local resources in response to public health and medical care needs following a major disaster or emergency, or during a developing potential medical situation.

Health and Medical

Ö	**Mitigation Task**	**Resource**
3-11	Identify sources of hazard-specific needs, resources, and equipment, such as respiratory support equipment and pharmaceutical supplies.	Emergency Medical Services Pharmacists Alliance Indiana State Board of Animal Health
3-12	Identify Personal Protective Equipment needs, potential vendor sources, and potential funding sources for it.	Indiana State Department of Health Emergency Medical Services Indiana State Board of Animal Health
3-13	Identify procedures for transport of large numbers of deceased victims. Funeral Directors Association, refrigerated trucks	Indiana State Department of Health Emergency Medical Services

Health and Medical

Ö	Preparedness Task	Resource
3-14	Maintain personnel and equipment certifications.	Emergency Medical Services Health Professions Bureau Indiana State Board of Animal Health
3-15	Coordinate with the Volunteer and Donations Management Support Function regarding establishing plans and procedures to address credential verification and emergent medical volunteers.	Indiana State Department of Health Emergency Medical Services Indiana State Board of Animal Health
3-16	Develop and maintain specialized teams for response to specific hazards.	Emergency Medical Services Fire Marshal Indiana Department of Environmental Management Indiana State Department of Health Indiana State Board of Animal Health
3-17	Develop and maintain dual use and redundant communication systems among Indiana State Department of Health, Local Public Health Agencies and Hospitals	State Emergency Management Agency Operations Division Indiana State Department of Health
3-18	Develop and maintain list of Communicable Disease Reporting Rules. (human and Zoonotic Diseases)	Indiana State Department of Health Indiana State Board of Animal Health
3-19	Meet once a month to discuss pertinent issues and formulate public health announcements.	State Health Public Information Officials
3-20	Develop Standard Lab Specimen Procedures	Indiana State Department of Health Indiana State Police Indiana Department of Environmental Management
3-21	Establish and maintain database of all medical personnel within the State who are willing to accept emergency/disaster assignments as needed.	Emergency Medical Services Indiana State Board of Animal Health
3-22	Develop fact sheets on diseases or disease risks associated with disasters	Indiana State Department of Health

Ö	**Preparedness Task**	**Resource**
3-23	Execute statewide mutual aid agreements with all licensed healthcare facilities and providers, such as home health and medical supply companies.	Emergency Medical Services

Health and Medical

Ö	Response Task	Resource
3-24	Assist with efforts to determine treatment capabilities and bed space availability of hospitals, as needed	Indiana State Department of Health Indiana Hospital and Health Association
3-25	Assess capabilities and needs of local Emergency Medical Services resources.	Emergency Medical Services
3-26	Coordinate requests for assistance with laboratory analysis.	Indiana State Department of Health
3-27	Coordinate with Indiana Hospital and Health Association if unable to handle a situation locally or if special equipment is needed.	Local hospitals
3-28	Provide mental health services/support for Emergency Operations Center staff during Emergency Operations Center activation.	Emergency Medical Services Indiana State Department of Health
3-29	Process and prioritize requests for additional resources regarding Indiana State Police disposition of remains.	Coroners Association Funeral Directors Association
3-30	Coordinate with Emergency Support Function Hazardous Materials in set-up of portable decontamination system at the shelters, if necessary.	Fire Marshal Indiana Department of Environmental Management

Health and Medical

Ö	Recovery Task	Resource
3-31	Implement decontamination agreements with local fire departments and hazardous materials teams.	Indiana Department of Environmental Health
3-32	Monitor the health and recovery of first-responders.	Local hospitals Emergency Medical Services Indiana State Department of Health Family and Social Services Agency Department of Labor
3-33	Coordinate and conduct surveillance for increased disease related to the Emergency/Disaster	Indiana State Department of Health Indiana Department of Environmental Health Indiana Department of Labor, Emergency Medical Services Commission
3-34	Implement the statewide network of psychological services available.	Family Social Services Administration Indiana State Department of Health
3-35	Assist in the determination of appropriate burial of victims' remains.	Coroner's Association

Emergency Support Function
Health & Medical

Medication and Medical Supply Acquisition and Distribution Annex

Primary Coordinating Agency: Indiana State Department of Health

Support Agencies:

- State Emergency Management Agency
- State Emergency Management Agency /Emergency Medical Services
- State Attorney General
- Indiana Department of Environmental Management
- Military Department of Indiana
- Indiana State Police
- Indiana Department of Transportation
- Indiana Department of Administration
- Indiana Pharmacists Alliance
- Indiana Hospital and Health Association
- Indiana State Medical Association
- Indiana State Nurses Association
- Indiana State Fire Marshal
- Indiana Chapter of the American Red Cross
- Indiana Chapter of the Salvation Army
- Indiana Counter Terrorism and Security Council
- Indiana Department of Information Technology
- Indiana University Center for Health Law
- State Board of Animal Health
- Health Professions Bureau
- Poison Control Center
- Family and Social Services Agency
- State Board of Mental Health
- Volunteer Organizations Active In Disasters
- Utility Regulatory Commission
- Centers for Disease Control, Agency for Toxic Substances and Disease Registry

I. Introduction

This element of the Indiana Comprehensive Emergency Management Plan addresses the specialized emergency response operations related to medication and medical supply acquisition and distribution efforts that may be needed by Indiana in the event of a natural or manmade disaster, pandemic illness, and/or act of terrorism. It is intended to not only meet the operational requirements for an effective response within the state, but also to comply with pertinent federal government planning requirements.

II. Purpose

The Medication and Medical Supply Acquisition and Distribution Element supplements the State's Comprehensive Emergency Management Plan by addressing those specialized considerations necessary in case of a large scale natural or manmade medical or public health emergency within, or impacting, the State.

III. Scope

This element recognizes the interdependency of local governments in Indiana, and the potential that a multi-jurisdictional response to manage the consequences of a large-scale event may be required. Therefore, this element is also intended to be supportive of, and consistent with, local jurisdictions' response elements to their Comprehensive Emergency Management Plans, where applicable. It is also intended to define how the State of Indiana will implement the Emergency Management Assistance Compact agreement, and request, acquire, repackage, secure, and distribute the National Pharmaceutical Supply if needed.

IV. Concept of Operations

1. The Comprehensive Emergency Management Plan outlines a general concept of operations for a disaster or emergency. The Medication and Medical Supply Acquisition and Distribution Element specifically addresses the state response to an incident that exceeds the local capability to meet the need for medications and/or medical supplies during a medical or public health emergency.

2. The response to a local request for assistance will be tiered based on actual or potential shortfalls. The response will be initiated by first mobilizing regional resources from nearby unaffected areas, followed by accessing statewide resources, the Emergency Management Assistance Compact, the National Pharmaceutical Supply, and/or other federal assets as needed. The primary coordination of these

efforts will be the shared responsibility of the State Emergency Management Agency and State Department of Health/Health and Medical Emergency Support Function.

3. During a natural disaster, pandemic illness, or biological act of terrorism, it may become necessary to administer medication(s) to select portions of a community or entire population. The Medication and Medical Supply Acquisition and Distribution Element addresses the state response to support a mass medication initiative and the operation of a Mass Medication Center(s).

4. Medication and Medical Supply Acquisition and Distribution and Mass Medication Center Procedures have been written to accompany this element and to be implemented as appropriate.

5. In the Comprehensive Emergency Management Plan, a resource is an agency, or other response entity, that will assist the Primary Coordinating Agency in completing a specific task listed in a particular phase.

Ö	**Mitigation Task**	**Resource**
	Determine the need for implementing a statewide hospital mutual aid memorandum of understanding.	Emergency Medical Services Hospital and Health Association Indiana Counter – Terrorism and Security Council
	Determine the current on-hand supply of pharmaceuticals and medical supplies in the state.	Indiana Poison Control Center Indiana Pharmacists Alliance Indiana State Department of Health
	Implement needed changes in pharmacy board rules and regulations to permit the acquisition, repackaging, and distribution of pharmaceuticals and medical supplies obtained from federal resources during a public health emergency.	Pharmacy Board Health Professions Bureau Indiana Pharmacists Alliance
	Implement identified revisions in Pharmacy Board rules and regulations to allow the timely implementation of a mass medication initiative.	Pharmacy Board Health Professions Bureau Indiana Pharmacists Alliance
	Identify a method for handling medico-legal and ethical questions related to managing the pharmaceutical and medical supply procedure during a public health emergency.	State Emergency Management Agency Pharmacy Board Health Professions Bureau Hospital and Health Association
	Identify a method for dealing with the medico-legal and ethical dilemmas associated with a mass medication initiative.	State Emergency Management Agency Pharmacy Board Health Professions Bureau Hospital and Health Association Indiana Counter – Terrorism and Security Council Indiana University Center for Health Law Indiana State Department of Health
	Identify needed changes in physician, nursing, and allied health professions rules and regulations to optimize their participation and liability coverage during a public health emergency.	State Emergency Management Agency Health Professions Bureau Indiana State Medical Association Indiana State Nurses Association Indiana State Department of Health
	Identify and maintain a cadre of trained personnel to operate at the local and state level in coordinating the medication acquisition and distribution procedure.	State Emergency Management Agency Health Professions Bureau
	Implement identified revisions in Pharmacy Board rules and regulations to allow for the commandeering of regional and statewide pharmaceuticals and medical supplies.	Pharmacy Board Health Professions Bureau Hospital and Health Association Indiana Pharmacists Alliance State Attorney General

Preparedness

Ö	Preparedness Task	Resource
	Survey baseline on-hand hospital pharmaceuticals and medical supplies.	Hospital and Health Association
	Survey baseline on-hand public health department pharmaceuticals and medical supplies.	Indiana State Department of Health
	Survey baseline on-hand public pharmacy pharmaceuticals and medical supplies.	Indiana State Department of Health
	Survey baseline on-hand pharmaceutical vendors' pharmaceuticals and medical supplies.	Indiana State Department of Health
	Survey baseline on-hand National Medical Response System pharmaceuticals and medical supplies.	Emergency Medical Services
	Survey baseline on-hand Disaster Medical Assistance Team pharmaceuticals and medical supplies.	Emergency Medical Services
	Implement statewide hospital mutual aid memorandum of understanding.	Hospital and Health Association State Emergency Management Agency
	Identify procedures for identification, acceptance, repackaging, storage, and distribution of regionally based pharmaceuticals and medical supply caches.	State Emergency Management Agency Emergency Medical Services Indiana Pharmacists Alliance
	Identify procedures for identification, acceptance, repackaging, storage, distribution, and dispensing resources from the National Pharmaceutical Stockpile	State Emergency Management Agency Emergency Medical Services Indiana Pharmacists Alliance Indiana State Department of Health
	Survey, and revise as necessary, existing Pharmacy Board rules and regulations pertaining to disaster/weapons of mass destruction response.	Pharmacy Board Hospital and Health Association Health Professions Bureau
	Identify and resolve medico-legal and ethical concerns surrounding mass medication of a select part or an entire population.	State Emergency Management Agency Hospital and Health Association Health Professions Bureau Indiana Counter-Terrorism and Security Council Indiana University Center for Health Law
	Identify and train personnel from Health and Medical Emergency Support Function to deal with medication/medical supply acquisition, reorganization, and distribution issues.	Emergency Medical Services State Emergency Management Agency Indiana State Department of Health Indiana Pharmacists Alliance
	Develop procedure for acquiring and distributing pharmaceuticals and medical supplies to designated areas in the state.	State Emergency Management Agency Emergency Medical Services

Ö	**Preparedness Task**	**Resource**
	Develop mass medication procedure for: • General population • Homebound/Non-transportable population • Essential personnel	Emergency Medical Services State Emergency Management Agency Indiana State Department of Health Indiana Pharmacists Alliance
	Develop a Mass Medication Center Procedure.	Emergency Medical Services State Emergency Management Agency Indiana State Department of Health Indiana Pharmacists Alliance Local Health Department Local Emergency Management Agency
	Identify appropriate National Pharmaceutical Stockpile reception sites for land, air, and water delivery.	State Emergency Management Agency
	Identify appropriate sites for Mass Medication Centers. • Hangars • Gymnasiums • Stadiums • Convention/Conference centers • Field houses	State Emergency Management Agency Local Health Department Local Emergency Management Agency
	Coordinate Drug Enforcement Agency field office support for mass medication procedure.	Pharmacy Board
	Identify available resources to use to support pharmaceutical cache • Off-loading • Reorganization • Security • Transportation • Distribution • Documentation • Repackaging • Demobilization	State Emergency Management Agency
	Identify mental health support needs.	Family and Social Service Agency Emergency Medical Services American Red Cross Salvation Army

Ö	**Preparedness Task**	**Resource**
	Identify types of personnel resources needed for • Pharmaceutical cache site • Mass Medication Center	Emergency Medical Services Pharmacy Board Indiana Pharmacists Alliance Indiana State Medical Association Indiana State Nurses Association Local Health Department Local Emergency Management Agency Local public safety agencies
	Identify administrative materials needed. • Pharmaceutical cache site • Mass Medication Center	State Emergency Management Agency Emergency Medical Services
	Identify support materials (ex. tables, chairs, food, etc.) needed. • Pharmaceutical cache site • Mass Medication Center	State Emergency Management Agency Emergency Medical Services Local Emergency Management
	Develop and obtain agreements to use land, air, water pharmaceutical/medical supply reception centers.	State Emergency Management Agency
	Develop and obtain agreements with pharmaceutical and medical supply vendors to secure needed items on emergency basis.	State Emergency Management Agency Emergency Medical Services
	Develop and obtain agreements with statewide pharmacies to support mass medication initiative.	State Emergency Management Agency Indiana State Department of Health
	Develop and obtain agreements with statewide health care facilities to support mass medication initiative.	Emergency Medical Services Hospital and Health Association
	Develop and obtain agreements with National Medical Response System to support mass medication initiative.	State Emergency Management Agency
	Develop and obtain agreements with Disaster Medical Assistance Team to support mass medication initiative.	State Emergency Management Agency
	Develop and obtain agreements with local and state agencies to transport available statewide pharmaceuticals and medical supplies.	State Emergency Management Agency

Ö	**Preparedness Task**	**Resource**
	Develop and obtain agreements with private companies to transport available statewide pharmaceuticals and medical supplies. • Federal Express • United Parcel Service • DHL Worldwide Express • Moving companies	State Emergency Management Agency
	Develop and obtain agreements with local and state law enforcement to provide security for pharmaceutical and all medical supply cache locations.	State Emergency Management Agency Indiana State Police Military Department of Indiana
	Develop and obtain agreements with agencies and businesses to provide support personnel for all pharmaceutical and medical supply cache locations. • Public Safety Academies • Public works • School Board • Colleges and Universities • Private companies • State Governments • Local Governments	State Emergency Management Agency
	Develop and obtain agreements with non-hospital health care personnel resource pools to assist with pharmaceutical acquisition and mass medication initiative. • School nurses • Visiting nurses • Nursing schools • Medical schools • Schools of Allied Health • Schools of Public Health • Schools of Veterinary Medicine • Public safety recruit classes • Public safety explorer programs • Aeromedical programs • Personnel companies • Health Department staff • Industrial/Business occupational health personnel	Emergency Medical Services Family and Social Service Agency Hospital and Health Association Indiana State Medical Association Indiana State Nurses Association Local Health Department Local Emergency Management Agency
	Develop and obtain agreement with US Postal Service to assist with mail out mass medication initiative.	State Emergency Management Agency

Ö	**Preparedness Task**	**Resource**
	Develop and obtain agreement with commercial delivery services to assist with home delivery mass medication initiative.	State Emergency Management Agency
	Develop and obtain agreements with utility companies to provide support to mass medication centers. • Electrical • Gas • Water • Phone • Cable • Information Technology	State Emergency Management Agency Utility Regulatory Commission
	Develop and obtain agreements with private businesses to support mass medication centers. • Porta Johns • Commercial cleaning • Trash pickup • Hazardous waste /trash pickup • Equipment rental • Ice • Food service • Vending machine service • Portable lighting • Generators • Printing • Tables/chairs • Refrigerator • Phone/fax/radio • Computers • Trash cans • Rope/stanchions • First aid supplies • Wheel chairs • Copying machines	State Emergency Management Agency Department of Environmental Management Indiana Chapter – American Red Cross Salvation Army Volunteer Organizations Active In Disasters Local Emergency Management Agency
	Develop and obtain agreements with sites selected for Mass Medication Centers.	State Emergency Management Agency Local Emergency Management Agency
	Develop and obtain agreements with public transportation resources to assist with mass medication initiative. • Public transportation • School systems • Private transportation companies • Public safety academies	State Emergency Management Agency State Transportation Agency Local Emergency Management Agency
	Develop and obtain agreements with charter airline and air medical services to support mass medication initiative.	State Emergency Management Agency

Ö	**Preparedness Task**	**Resource**
	Develop and print required documents for: • Local/Regional cache acquisitions • Patient information fact sheets on diseases and treatment regimens • Mass Medication Center operation • National Pharmaceutical Stockpile use • Pharmaceutical repackaging signage • Pharmaceutical repackaging instruction sheets • Pharmaceutical cache site signage • Mass Medication Center signage	State Emergency Management Agency Indiana State Department of Administration Indiana State Department of Health
	Develop and obtain agreements for mental health support for mass medication initiative. • State mental health (i.e. Critical Incident Stress Management system) • Private practitioners • State Medical Society • American Red Cross • Religious orders	Family and Social Service Agency Emergency Medical Services State Emergency Management Agency
	Develop and obtain agreements for non-English speaking language support. • School system • Colleges/Universities • Translation service • Telephone company • Volunteers	State Emergency Management Agency Family and Social Services Agency
	Develop and obtain agreements for standby Emergency Medical Services support for Mass Medication Centers. • Private ambulance companies • American Red Cross • Military • Public safety agencies	Local Emergency Management Agency Emergency Medical Services
	Develop and obtain agreements with the media concerning their roles and responsibilities in mass medication initiative.	State Emergency Management Agency Indiana State Department of Health-Public Information Officer
	Develop and obtain agreements with Poison Control Centers concerning their roles and responsibilities in mass medication initiative.	Emergency Medical Services Poison Control Center
	Develop resource inventory tracking system • Pharmaceutical cache site • Mass Medication Centers	Indiana Pharmacists Alliance Indiana Office of Information Technology
	Develop treatment protocols for adults, children, geriatrics, and immunocompromised patients.	State Department of Health Poison Control Center Indiana Pharmacists Alliance
	Review Emergency Management Assistance Compact agreement for medication and medical supply acquisition and resolve identified issues.	State Emergency Management Agency

Ö	Preparedness Task	Resource
	Develop and implement needed revisions in physician, nursing, and allied health professions licensing rules and regulations for a public health emergency.	Health Professions Bureau State Emergency Management Agency
	Develop a system for prioritizing competing requests for limited supplies of pharmaceuticals and medical supplies.	State Emergency Management Agency Emergency Medical Services Indiana University Center for Health Law Indiana State Department of Health State Attorney General
	Develop demobilization criteria and procedure for the Mass Medication Center.	Indiana State Department of Health State Emergency Management Agency
	Develop demobilization criteria for the National Pharmaceutical Stockpile.	Indiana State Department of Health State Emergency Management Agency

Response

Ö	Response Task	Resource
	Determine type of incident.	State Emergency Management Agency Emergency Medical Services Indiana State Police Local Health Department Local Emergency Management Agency
	Confirm local resources are, or will be, exhausted.	Local Emergency Management Agency Local Health Department State Emergency Management Agency Emergency Medical Services Hospital and Health Association
	Determine response needs (medications, supplies or both).	Local Health Department State Emergency Management Agency Emergency Medical Services
	Coordinate mobilization of needed regional resources from non-affected regions using Medication and Medical Supply Acquisition and Distribution Procedure • Hospitals • Health Maintenance Organizations/clinics • Vendors • National Medical Response System/Disaster Medical Assistance Team • Pharmacies	State Emergency Management Agency Emergency Support Function- Health and Medical
	Coordinate collection and transportation of available regional resources to affected area(s).	State Emergency Management Agency Emergency Support Function- Transportation
	Determine need for and coordinate statewide mobilization of resources using the Medication and Medical Supply Acquisition and Distribution Procedure.	Emergency Support Function- Health and Medical State Emergency Management Agency
	Determine need for and coordinate the Emergency Management Assistance Compact support.	State Emergency Management Agency
	Determine need for and coordinate military support to include Civil Support Team.	State Emergency Management Agency

Ö	**Response Task**	**Resource**
	Determine need for acquiring National Pharmaceutical Stockpile.	Local Health Department Local Emergency Management Agency State Emergency Management Agency/ Emergency Support Function- Health and Medical
	Coordinate the Medication and Medical Supply Acquisition and Distribution Procedure.	State Emergency Management Agency Emergency Support Function- Health and Medical
	Monitor Medication and Medical Supply Acquisition and Distribution Procedure.	State Emergency Management Agency Emergency Support Function- Health and Medical
	Determine need for isolated or widespread implementation of mass medication initiative.	Local Health Department State Emergency Management Agency Emergency Support Function- Health and Medical
	Coordinate support for mass medication initiative.	Local Health Department Local Emergency Management Agency Emergency Support Function- Health and Medical State Emergency Management Agency Indiana Pharmacists Alliance
	Monitor progress of mass medication initiative.	Local Health Department Local Emergency Management Agency Emergency Support Function- Health and Medical State Emergency Management Agency
	Coordinate Support for Mass Medication Center Procedure.	Local Health Department Local Emergency Management Agency Emergency Support Function- Health and Medical State Emergency Management Agency Family and Social Service Agency Indiana State Police

Ö	**Response Task**	**Resource**
	Monitor progress of Mass Medication Center Procedure.	Local Health Department Local Emergency Management Agency Emergency Support Function- Health and Medical State Emergency Management Agency Indiana State Police
	Determine when demobilization criteria has been met and implement Demobilization Procedure for the Mass Medication Center.	Local Health Department Local Emergency Management Agency Emergency Support Function- Health and Medical State Emergency Management Agency
	Determine when demobilization criteria has been met and implement Demobilization Procedure for the National Pharmaceutical Stockpile.	Local Health Department Local Emergency Management Agency Emergency Support Function- Health and Medical State Emergency Management Agency

Recovery

Ö	Recovery Task	Resource
	Coordinate recovery and restitution of regional medication and medical supply cache.	Local Health Department Local Emergency Management Agency Emergency Support Function-Health and Medical State Emergency Management Agency
	Coordinate recovery of reusable National Pharmaceutical Stockpile assets.	Local Health Department Local Emergency Management Agency Emergency Support Function-Health and Medical State Emergency Management Agency
	Determine final disposition of unused National Pharmaceutical Stockpile resources.	Local Health Department Local Emergency Management Agency Emergency Support Function-Health and Medical State Emergency Management Agency
	Coordinate recovery and restitution of state resources used for Mass Medication Center(s).	Local Health Department Local Emergency Management Agency Emergency Support Function-Health and Medical State Emergency Management Agency
	Analyze data from mass medication initiative.	Local Health Department Local Emergency Management Agency Emergency Support Function-Health and Medical State Emergency Management Agency
	Obtain and review pharmaceutical cache site documentation.	Local Health Department Local Emergency Management Agency Emergency Support Function-Health and Medical State Emergency Management Agency

Ö	**Recovery Task**	**Resource**
	Prepare and submit required documentation for cost recovery associated with pharmaceutical cache site operation to state and federal officials.	Local Health Department Local Emergency Management Agency Emergency Support Function-Health and Medical State Emergency Management Agency
	Prepare and submit required documentation for cost recovery associated with Mass Medication Center operation to state and federal officials	Local Health Department Local Emergency Management Agency Emergency Support Function- Health and Medical State State Emergency Management Agency
	Prepare and submit required documentation for cost recovery associated with mass medication initiative to state and federal officials	Local Health Department Local Emergency Management Agency Emergency Support Function-Health and Medical State Emergency Management Agency

Search and Rescue
Emergency Support Function

Primary Coordinating Agency: State Emergency Management Agency

Support Agencies:

- Indiana State Police
- Dept of Fire and Building Services
- Emergency Medical Services
- Military Department of Indiana
- Indiana Volunteer Organizations Active in Disasters
- Civil Air Patrol
- Indiana State Board of Animal Health
- Department of Natural Resources

Search and Rescue Emergency Support Function deploys to provide local government with specialized lifesaving assistance in case of a major disaster or emergency. Urban Search and Rescue operational activities include locating, extricating, and providing on-site medical treatment to victims trapped in collapsed structures.

Search and Rescue

Ö	Mitigation Task	Resource
3-36	Identify areas where public education programs describing search and rescue efforts are needed.	Search and Rescue Academy
3-37	Identify Personal Protective Equipment needs, sources, and potential funding sources	Search and Rescue Academy

Search and Rescue

Ö	**Preparedness Task**	**Resource**
3-38	Develop and coordinate standards for Search and Rescue personnel and resources.	Search and Rescue Academy
3-39	Train Search and Rescue personnel based on standards.	Search and Rescue Academy

Search and Rescue

Ö	Response Task	Resource
3-40	Activate Emergency Support Function Search & Rescue and its personnel, based on incident assessment.	State Emergency Management Agency Operations Division
3-41	Couple the Search and recovery needs resulting from a local incident with the resources available in the area	Forward Response Team Local Incident Commander coordinates actions in the field State Emergency Management Agency Search and Rescue Coordinator
3-42	Coordinate with Emergency Support Function Health & Medical for notification regarding the use of search and recovery, search and rescue personnel and animals in incidents	State Emergency Management Agency Search and Rescue Coordinator Indiana State Board of Animal Health

Search and Rescue

Ö	Recovery Task	Resource
3-43	Maintain search and recovery function as needed for additional rescue attempts.	State Emergency Management Agency Search and Rescue Coordinator
3-44	Identify need for medical attention of search and rescue personnel and animals, with follow-up monitoring.	State Emergency Management Agency Search and Rescue Coordinator

Hazardous Materials
Emergency Support Function

Primary Coordinating Agency: Indiana Department of Environmental Management

Support Agencies:

- State Emergency Management Agency
- Department of Fire and Building Services
- Indiana State Department of Health
- Indiana State Police
- Military Department of Indiana
- Department of Natural Resources

Hazardous Materials Emergency Support Function provides State support to local efforts in response to an actual or potential discharge and/or release of hazardous materials following a major disaster or emergency.

Hazardous Materials

Ö	Mitigation Task	Resource
3-45	Identify areas where a public education program describing hazardous materials concerns is needed.	Fire Marshal Indiana Department of Environmental Management
3-46	Identify equipment and personnel shortfalls to respond effectively to a disaster emergency in support of local operations.	Fire Marshal Indiana Department of Environmental Management

Hazardous Materials

Ö	**Preparedness Task**	**Resource**
3-47	Develop public education programs addressing safety issues pertaining to hazardous materials.	Fire Marshal
3-48	Provide guidance on state and federal regulations.	Indiana Department of Environmental Management Fire Marshal
3-49	Develop, coordinate, and distribute informational flyers to local fire departments and other response agencies, as appropriate.	Fire Marshal Indiana Department of Environmental Management

Hazardous Materials

Ö	Response Task	Resource
3-50	Indiana State Police personnel to appropriate field locations/incident sites to conduct field operations, as requested.	Indiana Department of Environmental Management Fire Marshal
3-51	Facilitate Unified Command Structure	Fire Marshal
3-52	Coordinate required environmental assessments and corrective actions	Indiana Department of Environmental Management
3-53	Prepare technical information for appropriate Emergency Operations Center representatives for public release	Indiana Department of Environmental Management Fire Marshal

Hazardous Materials

Ö	Recovery Task	Resource
3-54	Coordinate decontamination and other clean-up efforts, as requested.	Indiana Department of Environmental Management Public Works Emergency Support Function

Law Enforcement
Emergency Support Function

Primary Coordinating Agency: Indiana State Police

Support Agencies:

- Department of Natural Resources (Law Enforcement Division)
- Special Enforcement Section, State Police
- State Universities Police Departments
- Department of Corrections

Law Enforcement Emergency Support Function provides law enforcement assistance to local government during a major disaster or emergency.

Law Enforcement

Ö	Mitigation Task	Resource
3-55	Identify the unique planning requirements necessary for special events.	All Agencies

Law Enforcement

Ö	Preparedness Task	Resource
3-56	Develop unique planning requirements necessary for special events.	All Agencies
3-57	Develop public education programs that address issues pertaining to public safety.	Indiana State Police Department of Natural Resources
3-58	Develop and maintain lists of hazard-specific resources and equipment, to include Personal Protective Equipment gear.	Indiana State Police

Law Enforcement

Ö	Response Task	Resource
3-59	Notify law enforcement agencies of incident using incident-specific contact list.	State Emergency Management Agency
3-60	Coordinate support for special events, as indicated in special event plans.	Indiana State Police
3-61	Coordinate investigations in accordance to agency responsibilities and procedures.	Indiana State Police
3-62	Coordinate all activities relative to evacuation.	Indiana State Police
3-63	Coordinate all activities relative to traffic control.	Indiana State Police
3-64	Coordinate all requests pertaining to personnel and security.	Indiana State Police
3-65	Coordinate quarantine areas	Indiana State Police

Law Enforcement

Ö	Recovery Task	Resource
3-66	Support other Emergency Support Functions and local authorities as needed, including traffic control, security, and site re-entry.	Indiana State Police

Human Support Section

The Human Support Section consists of the Emergency Support Functions: Shelter and Mass Care, Food and Water, Animal Health, and Donations and Volunteer Management. These Emergency Support Functions directly support those agencies giving aid to victims of disasters and emergencies.

Shelter and Mass Care
Emergency Support Function

Primary Coordinating Agency: State Emergency Management Agency

Support Agencies:

- American Red Cross
- Salvation Army
- Indiana Volunteer Organizations Active in Disasters
- Indiana State Department of Health
- State Board of Animal Health
- Military Department of Indiana
- Family and Social Services Agency
- Department of Education
- Indiana State Police
- Department of Natural Resources

Shelter and Mass Care Emergency Support Function coordinates State assistance in support local efforts to meet the mass care needs of victims of a disaster. This will support the delivery of mass care services of shelter, feeding, and emergency first aid to disaster victims; the establishment of Emergency Medical Services to provide bulk distribution of emergency relief supplies to disaster victims; and the collection of information to operate a Disaster

Welfare Information system for the purpose of reporting victim status and assisting in family reunification.

Shelter and Mass Care

Ö	Mitigation Task	Resource
4-1	Identify areas where public education programs detailing sheltering and mass care are needed.	State Emergency Management Agency American Red Cross

Shelter and Mass Care

Ö	Preparedness Task	Resource
4-2	Develop and maintain a contact list of all agencies and organizations involved during emergencies or disasters.	State Emergency Management Agency Operations Division Indiana State Board of Animal Health
4-3	Develop and maintain a listing of counties and/or regions covered by the American Red Cross and Salvation Army.	American Red Cross Salvation Army
4-4	Develop and maintain a list of tasks and responsibilities for feeding and sheltering.	State Emergency Management Agency American Red Cross Salvation Army
4-5	Maintain emergency response vehicles to be used in case of emergency.	Emergency Medical Services
4-6	Coordinate with Public Information for the releases of all information relating to public shelters and mass care facilities.	State Emergency Management Agency Operations Division

Shelter and Mass Care

Ö	Response Task	Resource
4-7	Provide disaster welfare inquiries as requested.	American Red Cross
4-8	Coordinate with Law Enforcement on providing security for the shelters.	Indiana State Police
4-9	Provide patient tracking assistance in hospitals, as needed.	American Red Cross
4-10	Assist in establishing alternative health care facilities staffed by health care professionals, as needed.	American Red Cross
4-11	Provide public service messages regarding the use of disaster welfare inquiries services and other methods of making contact with missing friends/family, etc.	American Red Cross State Emergency Operations Center Operations Division Public Information Emergency Support Function
4-12	Provide for Special Needs sheltering. However, Institution continues to provide medical maintenance and care for their clients	American Red Cross local institution/agency
4-13	Coordinate with Emergency Support Function Public Information, to disseminate public information releases to relate necessary information on shelters and mass care facilities to the public.	American Red Cross
4-14	Coordinate with Emergency Support Function Public Information, in operating a public information hotline/helpline.	American Red Cross
4-15	Provide crisis-counseling services, as needed.	American Red Cross Family Social Services Administration
4-16	Coordinate with Emergency Support Function Hazardous Materials in set-up of portable decontamination system at the shelters, if necessary.	Fire Marshal Indiana Department of Environmental Management

Shelter and Mass Care

Ö	Recovery Task	Resource
4-17	Assist with short-term and temporary housing and relocation for up to one year.	American Red Cross
4-18	Provide crisis counseling as needed.	American Red Cross Family Social Services Administration

Food & Water
Emergency Support Function

Primary Coordinating Agency: State Emergency Management Agency

Support Agencies:

- American Red Cross
- Salvation Army
- Indiana Volunteer Organizations Active in Disasters
- Family and Social Services Agency
- Department of Education
- Department of Transportation
- Department of Administration
- Military Department of Indiana
- Indiana State Board of Animal Health
- Indiana Department of Environmental Management

Food and Water Emergency Support Function identifies, secures, and arranges for the transportation of food assistance to affected areas following a major disaster or emergency or other event.

Food and Water

ö	Mitigation Task	Resource
4-19	Identify facilities that can provide for food/water/ice storage, staging and/or distribution.	State Emergency Management Agency American Red Cross Salvation Army Resource Support Emergency Support Function
4-20	Identify individual volunteers and volunteer groups/organizations that can support this Emergency Support Function	Indiana Volunteer Organizations Active in Disasters American Red Cross Salvation Army
4-21	Identify plans and procedures necessary for assuring the safety of foodstuffs and drinking water.	State Emergency Management Agency Health and Medical Emergency Support Function
4-22	Identify facilities that could be used for cooking and serving hot meals to emergency workers and others.	State Emergency Management Agency Emergency Support Function Resource Management Family Social Services

Ö	**Mitigation Task**	**Resource**
		Administration Dept of Education
4-23	Identify the need for “special diets” and assess the capability of Emergency Support Function to provide these if necessary.	Indiana Department of Health
4-24	Coordinate with Transportation Emergency Support Function the identification and location of transportation assets necessary for the transport of food/water/ice.	Transportation Emergency Support Function Indiana Volunteer Organizations Active in Disasters Resource Management Emergency Support Function Indiana State Board of Animal Health

Food and Water

ö	Preparedness Task	Resource
4-25	Develop a number of "special diets" that Emergency Support Function will be able to provide if necessary.	American Red Cross Salvation Army Health and Medical Emergency Support Function
4-26	Execute agreements, where necessary, to procure the use of facilities that can provide for food/water/ ice storage, staging and/or distribution.	American Red Cross Salvation Army Resource Management Emergency Support Function
4-27	Develop and maintain a list of tasks and responsibilities for feeding victims and emergency workers.	American Red Cross Salvation Army
4-28	Coordinate with Public Information Emergency Support Function to develop press releases containing information relating to feeding and distribution facilities.	American Red Cross Salvation Army
4-29	Execute agreements with facilities, where necessary, that could be used for cooking and serving hot meals to emergency workers and others.	American Red Cross Salvation Army
4-30	Train personnel/volunteers in specific procedures that will be needed to properly document costs incurred due to Emergency Support Function activities.	Resource Support Emergency Support Function
4-31	Coordinate with Transportation Emergency Support Function to develop procedures for the transportation of food/water/ice and other supplies to shelters and feeding sites/facilities.	Salvation Army
4-32	Coordinate with Law Enforcement Emergency Support Function to develop procedures to address security issues during transport and storage of food/water/ice and other supplies.	State Emergency Management Agency Indiana State Police

Food and Water

ö	Response Task	Resource
4-33	Exercise agreements to procure the use of facilities that can provide for food/water/ice storage, staging and/or distribution.	American Red Cross Salvation Army
4-34	Exercise agreements and activate facilities that will be used for cooking and serving hot meals to emergency workers and others.	American Red Cross Salvation Army
4-35	Prepare "special diets" where necessary.	American Red Cross Salvation Army
4-36	Coordinate with Law Enforcement Emergency Support Function on providing security for feeding locations, warehouses and distribution locations.	Indiana State Police State Emergency Management Agency
4-37	Provide public service messages regarding the locations of public feeding and water/ice distribution sites.	Public Information Emergency Support Function
4-38	Coordinate with Transportation Emergency Support Function to implement procedures for the transportation of food/water/ice and other supplies to shelters and feeding sites/facilities.	American Red Cross Salvation Army Dept of Transportation
4-39	Exercise agreements with private sector organizations, where necessary, that could provide resources, supplies and/or manpower.	American Red Cross Salvation Army Resource Support Emergency Support Function

Food and Water

ö	Recovery Task	Resource
4-40	Provide documentation of all transactions with private sector organizations that provided resources, supplies and/or manpower for the event.	American Red Cross Salvation Army
4-41	Provide documentation of any costs incurred due to the use of facilities that provided for food/water/ice storage, staging and/or distribution.	American Red Cross Salvation Army
4-42	Provide documentation of all activities and costs associated with facilities used for cooking and serving hot meals to emergency workers and others.	American Red Cross Salvation Army

Animal Health and Care
Emergency Support Function

Primary Coordinating Agency: Indiana Board of Animal Health/State Veterinarian

Support Agencies:

- State Emergency Management Agency
- Office of the Commissioner of Agriculture
- Purdue University Extension Service
- Indiana State Department of Health
- Indiana Department of Environmental Management
- Indiana State Police
- Indiana Department of Transportation
- Office of the State Fire Marshal
- Indiana Department of Natural Resources
- Family and Social Services Agency
- Indiana Veterinary Medical Association
- Animal Disease Diagnostic Laboratory
- Indiana Animal Care and Control Association

Animal Health and Care Emergency Support Function coordinates State assistance and activities involving a response to an animal health or care emergency or disaster. Animal health activities include but are not limited to detection, quarantine, eradication, disposal, cleaning, and disinfecting. The primary Incident Commander will be the Foreign Animal Disease Diagnosticians. Animal Care activities include but not limited to rescue, triage, treat, identify, reunify, and shelter. Regional Veterinarian Emergency Directors will be Incident Commanders.

Animal Health

v	Mitigation Tasks	Resource
4-43	Monitor animal health and maintain an extensive surveillance system.	Board of Animal Health Veterinarians and other animal health professionals United States Dept of Agriculture
4-44	Enforce non-emergency restrictions on the movement of livestock, meat, and related products and equipment into and out of Indiana.	Board of Animal Health

Animal Health

v	Mitigation Tasks	Resource
4-45	Identify targeted audiences for educational materials aimed at recognizing, reporting, and preventing an animal disease outbreak such as zoos, local producers, slaughter houses, and auction markets	State Veterinarian/Board of Animal Health Purdue Extension Service United States Dept of Agriculture Office of Commissioner of Agriculture

Animal Care

v	Mitigation Tasks	Resource
4-46	Identify animal populations of various species.	State Veterinarian/Board of Animal Health Purdue Extension Service Indiana Animal Care and Control Association Department of Natural Resources United States Dept of Agriculture
4-47	Identify potential needs for specified species of animal population.	State Veterinarian/Board of Animal Health Purdue Extension Service Department of Natural Resources
4-48	Identify carcass disposal facilities and methods of disposal	State Veterinarian/Board of Animal Health Department of Natural Resources Indiana Department of Environmental Management State Emergency Management Agency

Animal Health

v	Preparedness Tasks	Resource
4-49	Develop and maintain an Animal Health and Care Response Plan and supporting Standard Operating Procedures for a joint animal health–emergency management response to an animal disease outbreak.	State Veterinarian/Board of Animal Health US Dept of Agriculture State Emergency Management Agency
4-50	Establish an in-state capability to respond on-site to detect, control, and eradicate animal diseases.	State Veterinarian/Board of Animal Health United States Department of Agriculture
4-51	Identify a cadre of United States Department of Agriculture-certified Foreign Animal Disease Diagnosticians and other qualified team members.	State Veterinarian/Board of Animal Health United States Department of Agriculture Indiana Veterinarian Medical Association Animal Disease Diagnostic Laboratory
4-52	Identify personnel to establish an Animal Health Field Response Team capability for large-scale outbreaks.	State Veterinarian/Board of Animal Health United States Department of Agriculture Purdue Extension Service Department of Natural Resources Indiana Veterinarian Medical Association
4-53	Develop and maintain list of reportable Animal and zoonotic diseases.	Board of Animal Health Department of Natural Resources
4-54	Develop and maintain an on-going public awareness campaign on all animal disease outbreaks for livestock producers, affiliated industries, and the public emphasizing early detection and reporting.	State Veterinarian/Board of Animal Health United States Department of Agriculture Purdue Extension Service Office of Commissioner of Agriculture Indiana State Department of Health

Animal Health

v	Preparedness Tasks	Resource
4-55	Coordinate with support agencies and Public Information Emergency Support Function to develop a training program for media personnel program regarding animal health and care issues and activities.	State Veterinarian/Board of Animal Health United States Department of Agriculture-AVIC Purdue Extension Service
4-56	Designate potential animal burial sites.	Dept of Natural Resources Board of Animal Health Indiana Department of Environmental Management
4-57	Draft an incident-specific Federal-State Memorandum of Understanding.	United States Department of Agriculture State Veterinarian/Board of Animal Health

Animal Care

v	Preparedness Tasks	Resource
4-58	Develop and maintain provisions for the sheltering and health care of animals (county fair grounds, football fields, etc.).	State Veterinarian/Board of Animal Health Purdue Extension Service
4-59	Encourage pet owners to clearly place identification on their animals.	Board of Animal Health
4-60	Establish an identification protocol for all species of unidentified animals	Board of Animal Health Indiana Animal Care and Control Association
4-61	Develop and maintain emergency animal procedures in each county.	Board of Animal Health
4-62	Coordinate with Public Information Emergency Support Function to develop a training program for media personnel regarding animal health and care issues and activities.	Board of Animal Health Indiana Animal Care and Control Association Purdue Extension Service
4-63	Designate potential animal carcass disposal sites	State Veterinarian/Board of Animal Health Department of Natural Resources Indiana Department of Environmental Management State Emergency Management Agency

Animal Health and Care

v	Response Tasks - Out-of-State Case	Resouce
4-64	Implement Bio-security procedures for all state agencies	Indiana Department of Environmental Management Indiana State Board of Animal Health
4-65	Conduct trace-backs and epidemiological investigations regarding recent imports of animals or animal products into Indiana.	State Veterinarian/Board of Animal Health
4-66	Establish and maintain border inspection activities involving incoming commercial vehicles for livestock, meat and other animal products, agricultural equipment, and other items.	Law Enforcement Emergency Support Function State Veterinarian/Board of Animal Health Department of Natural Resouces
4-67	Implement emergency public information and education program regarding animal health and care issues during emergency operations.	State Veterinarian/Board of Animal Health, Producers' Associations, Indiana Veterinarian Medical Association Department of Natural Resources, Purdue Extension Service Office of the Commissioner of Agriculture
v	**Presumptive Positive Case, In-State Tasks**	**Resource**
4-68	Conduct trace-backs and epidemiological investigations regarding recent imports of animals or animal products into Indiana.	State Veterinarian/Board of Animal Health US Department of Agriculture
4-69	Continue or establish border inspection activities involving incoming and outgoing commercial vehicles for livestock, meat and other animal products, agricultural equipment, and other items.	Law Enforcement Emergency Support Function State Veterinarian/Board of Animal Health Department of Natural Resources
4-70	Implement emergency public information and education program regarding animal health emergency operations and issues.	State Veterinarian/Board of Animal Health, Producers' Associations, Indiana Veterinarian Medical Association, Department of Natural Resources, Purdue Extension Service Office of Commissioner of

		Agriculture, Public Information Emergency Support Function

Animal Health

v	Presumptive Positive Case, In-State Tasks	Resource
4-71	Request a Secretary of Agriculture Emergency or Extraordinary Declaration as appropriate and READEO Team with Emergency Operations Center Representative	Governor's Office State Veterinarian/Board of Animal Health, State Emergency Management Agency
4-72	Request Presidential Declaration in order to implement the Federal Response Plan.	Governor's Office
4-73	Establish and deploy when needed an Animal Health and Care Field Response Team to identify, contain, and eradicate the disease in each infected area designate an Incident Commander and a Foreign Animal Disease Diagnostician for each site team.	State Veterinarian/Board of Animal Health Department of Natural Resources Purdue Extension Service
4-74	Coordinate with support agencies and other Emergency Support Functions as needed to establish control zones around the infected premise(s).	Indiana State Police Department of Natural Resources State Emergency Management Agency Board of Animal Health Military Department of Indiana
4-75	Initiate steps to quarantine the infected area and contain the spread of the disease.	Indiana State Police, Department of Natural Resources, United States Department of Agriculture, State Emergency Management Agency, Indiana Department of Environmental Management, Military Department of Indiana Indiana State Board of Animal Health

Animal Health

v	Presumptive Positive Case, In-State Tasks	Resource
4-76	Conduct surveys of susceptible wildlife populations in quarantine areas and surrounding territory to determine the incidence of foreign animal disease in those populations.	Department of Natural Resources Board of Animal Health
4-77	Implement measures to prevent the movement of susceptible and carrier wildlife from quarantine areas, to include depopulating other species if necessary.	Department of Natural Resources, Board of Animal Health
4-78	Consider active case finding off-site using field veterinarians, agricultural extension agents, industry partners, private practice licensed veterinarians and public awareness campaigns.	State Veterinarian/Board of Animal Health United States Department of Agriculture Indiana Veterinary Medical Association Commodity Group Purdue Extension Service
4-79	Initiate regional surveillance/case reporting via field veterinarians, extension educators, industry partners and public awareness campaigns	State Veterinary/Board of Animal Health United States Department of Agriculture Indiana Veterinarian Medical Association Purdue Extension Service Commodity Groups
4-80	Trace all herds and individual animals that have potentially been in contact with infected animals or premises. Identify, isolate, quarantine and order testing	State Veterinarian/Board of Animal Health United States Department of Agriculture
4-81	Consider depopulation of affected herd(s).	State Veterinarian/Board of Animal Health United States Department of Agriculture
4-82	Determine to what extent wild animals may be a risk factor and take steps to stop the spread of the disease.	Department of Natural Resources State Veterinarian/Board of Animal Health
4-83	Organize and deploy outbreak Inspection and Eradication Teams.	United States Department of Agriculture-AVIC State Veterinarian/Board of Animal Health
4-84	Activate and staff an Animal Health Joint Information Center	Selected Agencies

Animal Health

v	Presumptive Positive Case, In-State Tasks	Resource
4-85	Develop and distribute emergency information to the public and the media as needed.	Public Information Emergency Support Function Joint Information Center
4-86	Establish state information hotline	Joint Information Center
4-87	Establish and staff a hotline for responding to public inquiries.	Public Information Emergency Support Function Joint Information Center
4-88	Coordinate with local fire departments and hazardous materials teams to provide personnel to implement cleaning and disinfecting procedures at checkpoints.	State Fire Marshall State Emergency Management Agency Indiana Department of Environmental Management
4-89	Coordinate with United States Department of Agriculture-APHIS Public Information Officer to assist on-site with Joint Information Center activities	United States Department of Agriculture-AVIC State Veterinarian/Board of Animal Health. State Emergency Management Agency
4-90	Conduct coordinated livestock appraisal process prior to depopulation to assure that established procedures and valuation guidelines are followed and to resolve any disputes.	Foreign Animal Disease Diagnostician to Indiana State Board of Animal Health United States Department of Agriculture-AVIC United States Department of Agriculture-APHIS-VS
4-91	Coordinate with appropriate State and Federal regulatory agencies to address disposal issues, including possible environmental restriction variance to allow for appropriate disposal and burial of livestock carcasses.	Department of Natural Resources Indiana Department of Environmental Management United States Environmental Protection Agency Indiana State Board of Animal Health

Animal Health

v	Presumptive Positive Case, In-State Tasks	Resource
4-92	Conduct appraisal and indemnification determination process**.**	Board of Animal Health United States Department of Agriculture Private Contractors
4-93	Conduct depopulation procedures	Board of Animal Health State Emergency Management Agency, Indiana Department of Environmental Management United States Department of Agriculture Private contractors
4-94	Conduct disposal process of animal carcasses and other contaminated materials utilizing qualified resources including public works and transportation personnel and equipment.	Indiana State Board of Animal Health United States Department of Agriculture-AVIC Indiana Department of Transportation, Military Department of Indiana, Indiana Department of Environmental Management Private contractors
4-95	Implement cleaning and disinfecting procedures in coordination with local officials and personnel. Monitor to assure compliance.	State Veterinarian/Board of Animal Health United States Department of Agriculture-AVIC State Fire Marshal Military Dept of Indiana Indiana Department of Environmental Management
4-96	Evaluate conditions and consider continuation or removal of quarantine as conditions warrant.	Foreign Animal Disease Diagnostician Board of Animal Health

Animal Care

v	Response Tasks	Resource
4-97	Perform Damage Assessment of affected site	Board of Animal Health State Emergency Management Agency
4-98	Activate Veterinary Emergency personnel, based on incident.	Board of Animal Health
4-99	Coordinate rescue, transport, shelter, identification, triage and treatment of animals	Board of Animal Health Indiana Veterinary Medical Association
4-100	Execute agreements to procure use of facilities, equipment, and supplies.	Board of Animal Health Resource Support Emergency Support Function Purdue Extension Service State Emergency Management Agency Indiana Animal Care and Control Association

Animal Health

v	Recovery Tasks	Resource
4-101	Identify and implement all appropriate Federal and State programs, support mechanisms, and technical services that can directly assist impacted individuals, and public and private entities with the process of recovering from the effects of a highly contagious disease outbreak.	State Veterinarian/Board of Animal Health State Emergency Management Agency Office of Commissioner of Agriculture United States Farm Service Agency Small Business Administration
4-102	Request indemnity funds from United States Department of Agriculture-APHIS to indemnify the impacted owners of livestock.	State Veterinarian/Board of Animal Health United States Department of Agriculture-AVIC
4-103	Coordinate with United States Department of Agriculture to determine conditions for repopulating.	State Veterinarian/Board of Animal Health United States Department of Agriculture-AVIC
4-104	Coordinate with Federal Emergency Management Agency in order to facilitate appropriate federal disaster assistance in accordance with the Federal Response Plan.	State Emergency Management Agency Governor's Office Indiana State Board of Animal Health
4-105	Develop and implement a public awareness campaign to re-establish consumer confidence in meat and dairy products.	Indiana State Department of Health Office of Commissioner of Agriculture Indiana State Board of Animal Health
4-106	Assess long term effects on environment	Indiana Department of Environmental Management
4-107	Identification of displaced animals	Indiana State Board of Animal Health Indiana Animal Care and Control Association Purdue University Extension Service

4-108	Return of Animals to owner/farmer	Indiana State Board of Animal Health Indiana Animal Care and Control Association Purdue University Extension Service
4-109	Re-establish livestock markets / operations	Indiana State Board of Animal Health Purdue University Extension
4-110	Provide for abandon animals	Indiana State Board of Animal Health Indiana Animal Care and Control Association Purdue University Extension Service Indiana Veterinary Medical Association

Donation/Volunteer Management
Emergency Support Function

Primary Coordinating Agency: State Emergency Management Agency

Support Agencies:

- American Red Cross
- Salvation Army
- Indiana Volunteer Organizations Active in Disasters
- Indiana State Board of Animal Health

Donation and Volunteer Management Emergency Support Function identifies, secures, and arranges for transportation of donations and the management of volunteers both emergent and rostered.

Donation/Volunteer Management

√	Mitigation Task	Resource
4-111	Identify facilities that can be used for storage and distribution for donated goods	State Emergency Management Agency
4-112	Identify volunteer planning program	State Emergency Management Agency
4-113	Identify private sector organizations that could provide resources, supplies and/or manpower.	State Emergency Management Agency
4-114	Identify areas where mutual aid agreements and memorandums of understanding are needed with support agencies and ancillary or contract support services, and resource providers.	State Emergency Management Agency
4-115	Identify facilities that can provide for donation storage, staging and/or distribution.	State Emergency Management Agency
4-116	Identify individual volunteers and volunteer groups/organizations.	State Emergency Management Agency
4-117	Identify specific procedures that will be needed to document properly costs incurred due to Food and Water Emergency Support Function activities.	State Emergency Management Agency
4-118	Coordinate with Transportation Emergency Support Function and other support agencies/organizations regarding the identification and location of vehicles that may be necessary for the transport of donated goods	State Emergency Management Agency

Donation/Volunteer Management

Ö	Preparedness Task	Resource
4-119	Develop and maintain a rostered list of emergency volunteers.	All Agencies
4-120	Develop and maintain relationships with cooperative extensions to provide additional resources where necessary.	American Red Cross
4-121	Develop and maintain a list of tasks and responsibilities for feeding victims and emergency workers.	American Red Cross State Emergency Management Agency

Donation/Volunteer Management

Ö	Response Task	Resource
4-122	Exercise agreements for use of facilities to store donated goods	State Emergency Management Agency American Red Cross
4-123	Notify needed rostered volunteers of requirement.	State Emergency Management Agency
4-124	Coordinate with Information and Planning Emergency Support Function for types of volunteers needed.	State Emergency Management Agency Indiana Volunteer Organizations Active in Disasters
4-125	Coordinate with Public Information Emergency Support Function on Emergent volunteers information. Ensure these volunteers are then rostered.	American Red Cross Indiana Volunteer Organizations Active in Disasters
4-126	Execute Memorandum of agreements with private sector organizations, where necessary to provide resources, supplies and manpower.	State Emergency Management Agency Department of Administration

Donation/Volunteer Management

Ö	Recovery Task	Resource
4-127	Coordinate with Resource Support Emergency Support Function on resource accountability and document costs incurred.	American Red Cross
4-128	Provide documentation of all transactions with private sector organizations that provided resources, supplies and/or manpower for the event.	American Red Cross
4-129	Provide documentation of all volunteer activity including roster.	American Red Cross Indiana Volunteer Organizations Active in Disasters

Infrastructure Support Section

The Infrastructure Support Section consists of the Emergency Support Functions: Transportation, Public Works and Engineering, Energy, and Damage Assessment.

Transportation
Emergency Support Function

Primary Coordinating Agency: Indiana Department of Transportation

Support Agencies:

- Indiana State Police
- American Red Cross
- Military Department of Indiana
- Department of Natural Resources
- Bureau of Motor Vehicles
- Special Enforcement Section, State Police
- Indiana Ports Commission
- Indiana State Board of Animal Health
- Department of Corrections
- Department of Commerce

Transportation assists local governments and voluntary organizations requiring transportation capacity to perform response missions following a major disaster or emergency. This Emergency Support Function serves as a coordination point between response operations and restoration of the transportation infrastructure.

Transportation

Ö	**Mitigation Task**	**Resource**
5-1	Identify critical supply routes	Indiana State Police State Emergency Management Agency

Transportation

Ö	Preparedness Task	Resource
5-2	Maintain and update personnel and equipment certifications.	State Emergency Management Agency Indiana Department of Transportation
5-3	Provide guidance on state and federal regulations regarding transportation issues.	Indiana State Police Indiana Port Commission
5-4	Develop transport routes for supplies.	Indiana State Police

Transportation

Ö	Response Task	Resource
5-5	Coordinate with Law Enforcement Emergency Support Function and Public Works Emergency Support Function, to provide assistance in placing barricades, controlling traffic, etc., as needed.	Indiana State Police Indiana Department of Transportation State Emergency Management Agency Department of Natural Resources
5-6	Coordinate the acquisition and allocation of helicopters to assist in overhead incident site inspection.	Indiana State Police State Emergency Management Agency
5-7	Coordinate with local jurisdictions for the acquisition of transportation assets in case of the evacuation of state buildings in Indianapolis (including hospitals and governor's mansion), as needed.	Special Enforcement Section, State Police
5-8	Coordinate with local jurisdictions for the acquisition of transportation materials in case of the evacuation of state properties (excluding state buildings in Indianapolis), as needed.	Indiana State Police
5-9	Coordinate with local jurisdictions for the acquisition of transportation materials in case of the evacuation of state parks, forest, and recreation areas, as needed.	Department of Natural Resources
5-10	Coordinate with local jurisdictions for the acquisition of transportation materials in case of the evacuation of prisons or shelter-in-house, as needed.	Department of Corrections
5-11	Obtain fuel from other states, as needed.	State Emergency Management Agency
5-12	Coordinate with Federal and State agencies, to determine hours of service and issue regulation waiver for commercial vehicles delivery of critical energy products	Indiana State Police Department of Commerce Department of Transportation State Emergency Management Agency
5-13	Provide transportation assistance in the evacuation of special needs population throughout the State, as needed.	State Emergency Management Agency Indiana State Department of Health Family Social Services Administration

Transportation

Ö	Recovery Task	Resource
5-14	Coordinate with the Law Enforcement to assist local authorities in establishing checkpoints for re-entry to evacuated areas.	Indiana State Police
5-15	Provide guidance on state and federal transportation regulations.	Indiana Department of Administration Indiana State Police

Public Works and Engineering
Emergency Support Function

Primary Coordinating Agency: Department of Administration

Support Agencies:

- State Emergency Management Agency
- Indiana Utility Regulatory Commission
- Indiana Department of Environmental Management
- Department of Natural Resources
- Indiana Department of Transportation
- Military Department of Indiana

Public Works and Engineering Emergency Support Function provides technical advice and evaluation, engineering services, contracting for construction management and inspection, contracting for the emergency repair of water and wastewater treatment facilities, emergency power, and real estate support to assist the local government.

Public Works/Engineering

Ö	Mitigation Task	Resource
5-16	Inspect Public levees and dams throughout the State on an annual basis.	Department of Natural Resources
5-17	Inspect bridges throughout the State on an annual basis.	Indiana Department of Transportation

Public Works/Engineering

Ö	Preparedness Task	Resource
5-18	Coordinate the use of fuel for emergency use.	State Emergency Management Agency
5-19	Maintain small portable generators.	Indiana Department of Transportation
5-20	Ensure that provisions for back up power for lift stations have been made.	Department of Natural Resources Indiana Department of Environmental Management

Public Works/Engineering

v	Response Task	Resource
5-21	Provide traffic control resources to Law Enforcement, as needed.	Indiana Department of Transportation Military Department of Indiana
5-22	Coordinate with Law Enforcement Emergency Support Function, on the decision to close roads.	State Emergency Management Agency Indiana Department of Transportation
5-23	In case of evacuation, coordinate with Transportation Emergency Support Function for lifting toll road restrictions.	Indiana State Police
5-24	Close dams, when necessary, due to failure.	Department of Natural Resources Indiana Utility Regulatory Commission
5-25	Provide engineering expertise, equipment, contractors and contract equipment, traffic control, and barricades, as needed.	Indiana Department of Transportation
5-26	Secure dump trucks for use in an emergency, as needed.	Indiana Department of Transportation Resource Support Emergency Support Function
5-27	Assist in clearing roads and bridges in an emergency and as requested.	Indiana Department of Transportation State Emergency Management Agency Damage Assessment Emergency Support Function
5-28	Provide chainsaw crews and loader/dump truck crews for debris removal and road clearing.	Indiana Department of Transportation Department of Natural Resources
5-29	Coordinate requests from local authorities to for pumps, sandbags, etc.	State Emergency Management Agency
5-30	Obtain permission from Governor, to push vehicles off the road as needed.	Governor

Public Works/Engineering

Ö	Recovery Task	Resource
5-31	Inspect Public bridges, overpasses, and railroad/highway intersections for structural integrity after a disaster.	Indiana Department of Transportation
5-32	Provide assistance in the repair of dams and flood levies/bridges, as needed.	Department of Natural Resources Army Corps of Engineers
5-33	Coordinate local relief efforts for the removal of debris, as needed.	Damage Assessment Emergency Support Function
5-34	Collect and inventory all equipment used during incident and ensure that the equipment is decontaminated as needed.	State Emergency Management Agency Fire Marshal

Energy
Emergency Support Function

Primary Coordinating Agency: Indiana Utility Regulatory Commission

Support Agencies:

- State Emergency Management Agency
- Indiana Department of Commerce
- Family and Social Services Administration
- Indiana Department of Environmental Management
- Indiana State Department of Health
- Military Department of Indiana
- Indiana Volunteer Organizations Active in Disasters
- Regional Transmission Organization
- Rural Electric Municipal Cooperatives

Energy Emergency Support Function assists in restoring Indiana's energy system following a major disaster.

Energy

Ö	Mitigation Task	Resource
5-35	Identify areas where public education programs detailing energy-related issues are needed.	Indiana Utility Regulatory Commission
5-36	Assist Public Information Function regarding energy supplies	Emergency Support Function Public Information Department of Commerce Indiana Utility Regulatory Commission
5-37	Provide guidance in regard to energy supply, demand and conservation information.	State Emergency Management Agency Department of Commerce Indiana Utility Regulatory Commission

Energy

Ö	Preparedness Task	Resource
5-38	Assist in determination of state and federal energy regulations.	Indiana Utility Regulatory Commission Department of Commerce
5-39	Develop and maintain procedures for notifying Rural Electric Municipal Cooperatives in case of disrupted energy services.	Rural Electric Municipal Cooperatives
5-40	Develop and maintain procedures for restoring the responsibility of primary energy provider to providers in affected area(s).	Local control areas and security coordinators
5-41	Establish and maintain a coordination link with non-regulated power generators to ensure activities and operations are coordinated during emergencies.	Industry control area operators
5-42	Assist in developing and maintaining a list of critical bulk fuels and energy infrastructure facilities (pipelines, refineries, terminals, etc.)	Department of Commerce State Emergency Management Agency Indiana Department of Transportation Indiana Department of Environmental Management Department of Revenue Indiana Utility Regulatory Commission
5-43	Develop list of bulk fuels providers and transporters to facilitate acquisition of fuel in the event of infrastructure outage or closure.	State Emergency Management Agency
5-44	Develop procedures for energy providers to contact State Emergency Management Agency if a significant energy service disruption occurs (a loss of 10% service or loss of power to 1,000 or more customers)	State Emergency Management Agency

Energy

Ö	Response Task	Resource
5-45	Provide updates of energy situation impacts to Indiana. Assess scope, magnitude, and extent of energy impact	State Emergency Management Agency Indiana Utility Regulatory Commission Department of Commerce
5-46	In case of disruptions in the communications system, coordinate with Communications Emergency Support Function, to establish backup communication system as required.	State Emergency Management Agency Indiana Utility Regulatory Commission Individual Utilities
5-47	Provide waivers for normally prohibited energy sources, when energy resources are necessary for a time-critical action and acceptable sources are unavailable in necessary amounts.	Indiana Utility Regulatory Commission Indiana Department of Environmental Management
5-48	Prioritize the re-establishment of energy to affected areas, based on emergency response and hazard mitigation needs.	Utilities Emergency Operating Plans
5-49	Provide guidance in regard to energy supply, demand and conservation information.	Department of Commerce
5-50	Assess energy situations through communication with officials in other regions and states.	State Emergency Management Agency Indiana Utility Regulatory Commission Department of Commerce

Energy

Ö	Recovery Task	Resource
5-51	Assist in the determination of state and federal energy regulations.	Indiana Utility Regulatory Commission Department of Commerce
5-52	Provide guidance in regard to energy supply, demand and conservation information.	Department of Commerce Public Information
5-53	Implement procedures for restoring the responsibility of primary energy provider to providers in affected area(s).	Utilities' Emergency Operating Plans

Damage Assessment
Emergency Support Function

Primary Coordinating Agency: State Emergency Management Agency, Recovery Division

Support Agencies:

- American Red Cross
- Salvation Army
- Department of Commerce
- Indiana Department of Labor
- Office of the Commissioner of Agriculture
- Military Department of Indiana
- Department of Natural Resources
- Indiana Department of Environmental Management
- Indiana Utility Regulatory Commission
- Indiana Department of Insurance
- Indiana Department of Transportation
- Indiana State Board of Animal Health

Damage Assessment Emergency Support Function provides State support to local efforts in Individual and Public assistance during the recovery phase. State Emergency Management Agency collects the damage assessment information to determine the magnitude and scope of the incident.

Damage Assessment

Ö	**Mitigation Task**	**Resource**
5-54	Identify areas where public education programs detailing damage assessment and State and Federal reimbursement procedures are needed.	State Emergency Management Agency
5-55	Identify damage assessment team staffing patterns and equipment needs.	State Emergency Management Agency

Damage Assessment

Ö	Preparedness Task	Resource
5-56	Develop and conduct public education programs detailing damage assessment and State and Federal reimbursement procedures.	State Emergency Management Agency
5-57	Train all damage assessment team members in properly conducting assigned tasks.	State Emergency Management Agency
5-58	Ensure Damage Assessment team member have been trained to properly conduct assigned tasks	All Agencies
5-59	Provide economic information of regional areas with regard to strengths and weaknesses	Department of Commerce

Damage Assessment

Ö	Response Task	Resource
5-60	Law Enforcement Emergency Support Function personnel to appropriate field locations to conduct damage assessment activities as appropriate and safe to do so.	State Emergency Management Agency
5-61	Perform damage assessments at affected site.	State Emergency Management Agency
5-62	Send assessment reports to State Emergency Management Agency.	All Agencies
5-63	Assist local authorities in performing damage assessments, as requested.	All Agencies

Damage Assessment

Ö	Recovery Task	Resource
5-64	Provide guidance on state and federal damage assessment activities and associated forms.	State Emergency Management Agency Federal Emergency Management Agency
5-65	Ensure site damage assessments were sent to State Emergency Management Agency.	State Emergency Management Agency
5-66	Coordinate with insurance companies of affected individuals, businesses, municipalities, etc.	State Emergency Management Agency
5-67	Assist in the preparation of economic injury information of affected areas from major disasters	State Emergency Management Agency All agencies
5-68	Advise individuals, businesses, municipalities, etc., as to the repairs and restorative efforts that are likely to be necessary.	State Emergency Management Agency Department of Labor
5-69	Where eligible, use existing programs in the Department of Commerce to assist communities and businesses affected by disasters	Department of Commerce

HAZARDS SPECIFIC SECTION

This section contains specific information on emergency or disaster situations not found in the other sections of this plan. Therefore, specific planning elements have been created:

- The Radiological Emergency Preparedness Plan is an extensive and detailed document that is considered a stand-alone Plan. Copies of the Radiological Emergency Preparedness Plan are available through the Technical Hazards Division and in the State Emergency Operations Center.

- The Chemical Stockpile Preparedness Plan is an extensive and detailed document that is considered a Stand-alone plan. Copies of the Chemical Stockpile Preparedness Plan are available through the Technical Hazards Division of State Emergency Management and in the State Emergency Operations Center.

Terrorism Consequence Management

I. Introduction

This element of the Indiana Comprehensive Emergency Management Plan addresses the specialized emergency response operations and supporting efforts needed by Indiana in the event of a known, suspected or threatened terrorist incident occurring within its borders.

II. Purpose

The Terrorism Consequence Management element supplements the State's Comprehensive Emergency Management Plan by addressing those specialized considerations necessary in case of a terrorist attack within or impacting the State.

III. Scope

This element recognizes the interdependency of local governments in Indiana, and the potential that a multi-jurisdictional response to manage the consequences of a terrorist event may be required. Therefore, this element is also intended to be supportive of and consistent with the comprehensive emergency management plans and terrorism incident response elements of local jurisdictions where applicable.

IV. Situation

A. Description of the Hazard

1. A terrorist event may occur at any time with little or no warning. It may be local within a single municipality, an unincorporated area of a county or be of a nature that it affects numerous jurisdictions within the State. In addition, it could originate outside of the State or the United States, and still affect the facilities, systems, businesses and population of Indiana.

2. A terrorist event may involve a variety of methods ranging from uncomplicated incidents affecting relatively small areas, to highly complex events with very widespread physical or economic consequences. Other incidents could involve the use of the less common Weapons of Mass Destruction such as sophisticated explosive, chemical, biological or radiological agents specifically designed to harm people or property over large areas.

3. A terrorist attack, especially from the use of a weapon of mass destruction, has the potential to result in health, safety, economic, and/or environmental impacts in a large geographical area.

B. Vulnerability to a Terrorist Attack

Indiana has many facilities, sites, systems and special events susceptible to a terrorist attack. They may be divided into the following categories: government services, transportation centers, electric power and oil and gas storage, water supplies, information and communications, banking and finance, emergency services, public health, institutions, recreational facilities, commercial and industrial facilities and miscellaneous.

C. Summation of Risk

Terrorism's major objective is to instill unreasonable fear in the population to further the group's political or social objectives.

V. Concept of Operations

1. The Comprehensive Emergency Management Plan outlines a general concept of operations for a disaster or emergency. Terrorism however, affects the actions of emergency management officials and emergency responders in a different manner and some of those differences are presented here.

2. The Federal Bureau of Investigation will evaluate information received and classify the credibility of the threat. That classification will likely determine the actions of local and State officials. If the threat is deemed "credible," crisis management operations will act to prevent the attack from occurring, while consequence management actions will focus on mitigation efforts to lessen the impact on the surrounding community. If an incident has already occurred, a full emergency activation will be established.

Threat Conditions and Associated Protective Measures

The following Threat Conditions each represent an increasing risk of terrorist attacks. Beneath each Threat Condition are some suggested Protective Measures, recognizing that the heads of Federal departments and agencies are responsible for developing and implementing appropriate agency-specific Protective Measures:

Low Condition (Green). This condition is declared when there is a low risk of terrorist attacks. Federal departments and agencies should consider the following general measures in addition to the agency-specific Protective Measures they develop and implement:

1. Refining and exercising as appropriate preplanned Protective Measures;

2. Ensuring personnel receive proper training on the Homeland Security Advisory System and specific preplanned department or agency Protective Measures; and

3. Institutionalizing a process to assure that all facilities and regulated sectors are regularly assessed for vulnerabilities to terrorist attacks, and all reasonable measures are taken to mitigate these vulnerabilities.

Guarded Condition (Blue). This condition is declared when there is a general risk of terrorist attacks. In addition to the Protective Measures taken in the previous Threat Condition, Federal departments and agencies should consider the following general measures in addition to the agency-specific Protective Measures that they will develop and implement:

1. Checking communications with designated emergency response or command locations;

2. Reviewing and updating emergency response procedures; and

3. Providing the public with any information that would strengthen its ability to act appropriately.

Elevated Condition (Yellow). An Elevated Condition is declared when there is a significant risk of terrorist attacks. In addition to the Protective Measures taken in the previous Threat Conditions, Federal departments and agencies should consider the following general measures in addition to the Protective Measures that they will develop and implement:

1. Increasing surveillance of critical locations;

2. Coordinating emergency plans as appropriate with nearby jurisdictions;

3. Assessing whether the precise characteristics of the threat require the further refinement of preplanned Protective Measures; and

4. Implementing, as appropriate, contingency and emergency response plans.

High Condition (Orange). A High Condition is declared when there is a high risk of terrorist attacks. In addition to the Protective Measures taken in the previous Threat Conditions, Federal departments and agencies should consider the following general measures in addition to the agency-specific Protective Measures that they will develop and implement:

1. Coordinating necessary security efforts with Federal, State, and local law enforcement agencies or any National Guard or other appropriate armed forces organizations;

5. Taking additional precautions at public events and possibly considering alternative venues or even cancellation;

3. Preparing to execute contingency procedures, such as moving to an alternate site or dispersing their workforce; and

4. Restricting threatened facility access to essential personnel only.

Severe Condition (Red). A Severe Condition reflects a severe risk of terrorist attacks. Under most circumstances, the Protective Measures for a Severe Condition are not intended to be sustained for substantial periods of time. In addition to the Protective Measures in the previous Threat Conditions, Federal departments and agencies also should consider the following general measures in addition to the agency-specific Protective Measures that they will develop and implement:

1. Increasing or redirecting personnel to address critical emergency needs;

2. Assigning emergency response personnel and pre-positioning and mobilizing specially trained teams or resources;

3. Monitoring, redirecting, or constraining transportation systems; and

4. Closing public and government facilities.

Emergency Support Functions

The Emergency Support Functions tasks listed below are terrorism consequence management specific.

Public Information

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	
Ö	**Preparedness Task**	
	No additional Tasks	
Ö	**Response Task**	
	For chemical attack:	
7-1	Obtain chemical agent information from Emergency Support Function Hazardous Materials including agent properties and effects and public impact.	Indiana Department of Environmental Management Indiana State Department of Health
	For biological attack:	
7-2	Obtain biological agent information from Emergency Support Function Health and Medical including agent properties and effects and public impact.	Indiana State Department of Health
Ö	**Recovery Task**	
	No additional Tasks	

Communications and Warning

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	
Ö	**Preparedness Task**	
	No additional Tasks	
Ö	**Response Task**	
7-3	If FBI confirms credible threat, notify necessary state agencies and local EMA Directors.	State Emergency Management Agency, Indiana State Police
7-4	If actual incident occurs in Indiana Government Center or Emergency Operations Center	evacuation plans
	For biological attack:	
7-5	Notify Federal Bureau of Investigation, United States Department of Health and Human Services/Centers for Disease Control and Prevention.	State Emergency Management Agency Indiana State Police
Ö	**Recovery Task**	
	No additional Tasks	

Information and Planning

No additional Tasks.

Resource Support

No additional Tasks.

Fire fighting

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	
Ö	**Preparedness Task**	
	No additional Tasks	
Ö	**Response Task**	
	Considerations for conventional attack:	
7-6	Cooperate with Federal Bureau of Investigation, Bureau of Alcohol, Tobacco, and Firearms, and Indiana State Police in performing investigation.	Emergency Support Function Law Enforcement
Ö	**Response Task**	**Reference**
	For chemical attack:	
7-7	Identify agent used.	Emergency Support Function Hazardous Materiel Indiana Department of Environmental Management
Ö	**For biological attack:**	
7-8	Identify agent used	Emergency Support Function Health and Medical Indiana State Department of Health
Ö	**Recovery Task**	
7-9	Assist in decontamination of site, if needed.	Indiana Department of Environmental Management Fire Marshal

Health and Medical

Ö	**Mitigation Task**	**Resource**
	For chemical attack:	
7-10	Identify resources for hospital based decontamination capabilities.	Indiana Hospital and Health Association State Emergency Management Agency
	For biological attack:	
7-11	Identify local private vendors that can provide items that will be in high demand during public health emergencies.	Indiana State Department of Health Emergency Support Function Resource Support Indiana Hospital and Health Association Indiana Pharmacist Alliance
7-12	Identify procedures for transport of samples to laboratories for analysis.	Indiana State Department of Health Indiana State Police Indiana Department of Environmental Management

Health and Medical

Ö	**Preparedness Task**	**Resource**
	Considerations for conventional attack:	
7-13	Coordinate with Emergency Support Function Information and Planning to develop a system for tracking victims' location, recovery status, and witness/interview statements.	
	For chemical attack:	
7-14	Develop and maintain listing of recognized chemical agents and of other agencies where monitoring equipment might be available.	Fire Marshal Indiana Department of Environmental Management Indiana State Department of Health Indiana Department of Labor
7-15	Coordinate with Emergency Support Functions Hazardous Materials and Public Information to develop public information releases detailing the properties and effects of the specific chemical agent(s) used during the attack, as it pertains to public safety, site re-entry, and site re-habitation.	Indiana State Department of Health State Emergency Management Agency Indiana Department of Environmental Management Board of Animal Health
	For biological attack:	
7-16	Establish and maintain list of possible biological agents, including their properties, effects, weapon characteristics, and prophylaxis and treatment methods.	Indiana State Department of Health, Center of Disease Control, National Center for Infectious Diseases

Health and Medical

Ö	**Preparedness Task**	**Resource**
7-17	Develop medical surveillance system for early detection and monitoring of increased call volumes, patient visits, and infectious disease cases.	Indiana State Department of Health Department of Administration State Emergency Management Agency
7-18	Develop reporting system for updating response, medical, and public health officials of increases identified by surveillance system.	Indiana State Department of Health State Emergency Management Agency
7-19	Develop State Mass Fatality Plan that addresses the removal, storage, transport, tracking, possession cataloguing, and final disposition of deceased remains.	State Emergency Management Agency Indiana State Department of Health Coroner Association Funeral Director Association
7-20	Coordinate with Emergency Support Function Information and Planning to develop and use a system for tracking victims' locations, recovery status, and witness/interview statements.	Indiana State Department of Health State Emergency Management Agency American Red Cross
7-21	Coordinate with Emergency Support Functions Hazardous Materials and Public Information to develop public information releases detailing the properties and effects of the specific biological agent(s) used during an attack, as it pertains to public safety, site re-entry, and site re-habitation.	Indiana State Department of Health Center of Disease Control State Emergency Management Agency
7-22	Develop fact sheets on biological agents.	Indiana State Department of Health Center of Disease Control
7-23	Develop transportation procedures of samples for laboratory analysis.	Indiana State Department of Health Emergency Support Functions Transportation and Law Enforcement

Health and Medical

Ö	Response Task	Resource
	Considerations for conventional attack:	
7-24	Coordinate with Emergency Support Function Transportation to identify additional medical transportation resources and needs and to locate and direct Emergency Medical Services transport assets to the incident site.	State Emergency Management Agency
7-25	Coordinate with Emergency Support Function Information and Planning for tracking victims' location, recovery status, and witness/interview statements, as needed.	Indiana State Department of Health
	For a chemical attack:	
	Complete tasks listed under Conventional Attack.	
7-26	Provide technical information to hospitals, clinics, medical practices, first responders and investigators regarding chemical agent properties and effects.	Indiana State Department of Health Indiana Department of Environmental Management Poison Control Center
7-27	Coordinate with Emergency Support Function Information and Planning for tracking victims' location, recovery status, and witness/interview statements.	Emergency Support Function Law Enforcement
	For a biological attack:	
7-28	Serve as primary source of information regarding medical and public health issues during an incident.	Indiana State Department of Health
7-29	Monitor medical surveillance system for early detection and monitoring of increased call volumes, patient visits, and infectious disease cases.	Indiana State Department of Health
7-30	Implement reporting system for updating response, medical, and public health officials of increases identified by surveillance system.	Indiana State Department of Health

Health and Medical

Ö	**Response Task**	**Resource**
7-31	Request/Activate the Indiana Funeral Directors and Coroners Disaster Team, as needed.	Funeral Directors Association Coroners Association
7-32	Implement State Mass Casualty Elements.	State Emergency Management Agency
7-33	Implement State Mass Fatality Elements	State Emergency Management Agency
7-34	Coordinate with Emergency Support Function Information and Planning in tracking victims' locations, recovery status, and witness/interview statements.	Indiana State Department of Health
7-35	Provide technical information to first responders and investigators regarding biological agent properties and effects.	Indiana State Department of Health
7-36	Coordinate with Emergency Support Functions Hazardous Materials and Public Information, to disseminate public information releases detailing the properties and effects of the specific biological agent(s) used during the attack, as it pertains to public safety, site re-entry, and site re-habitation.	Indiana State Department of Health Indiana Department of Environmental Management Fire Marshal
7-37	Assist in epidemiological investigation, including providing investigators when necessary.	Indiana State Department of Health
7-38	Identify diseases and advise on prophylaxis.	Indiana State Department of Health

Health and Medical

Ö	**Recovery Task**	**Resource**
	Considerations for conventional attack:	
	For chemical attack:	
7-39	Provide guidance on long-term medical care and monitoring according to Center for Disease Control recommendations.	Indiana State Department of Health Center of Disease Control

Search and Rescue

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	
Ö	**Preparedness Task**	
	No additional Tasks	
Ö	**Response Task**	
	Considerations for conventional attack:	
7-40	Coordinate with Emergency Support Function Public Works and Engineering on equipment and resource needs for search and rescue operations, as needed.	Department of Administration
7-41	Coordinate with Emergency Support Function Law Enforcement on search and rescue security needs and evidence recovery, collection, and chain of custody.	Indiana State Police
	For chemical attack:	
	No Additional Tasks	
	For biological attack:	
	No Additional Tasks	
Ö	**Recovery Task**	
	No additional Tasks	

Hazardous Materials

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	
Ö	**Preparedness Task**	
	Considerations for conventional attack:	
7-42	Coordinate with Emergency Support Function Fire fighting, Emergency Support Function Search and Rescue, and Emergency Support Function Law Enforcement to develop terrorism-specific procedures to be used by first responders during response and recovery efforts.	Indiana Department of Environmental Management Fire Marshal
	For chemical attack:	
7-43	Develop fact sheets on chemical agents.	Indiana Department of Environmental Management, Indiana State Department of Health
	For biological attack:	
7-44	Coordinate with Emergency Support Function Health and Medical to develop safety procedures for first responders, including the need for and proper use of specialized personal protective equipment and information concerning contact with the ill, deceased, and other civilians.	Indiana State Department of Health Department of Labor Indiana Department of Environmental Management

Hazardous Materials

Ö	Response Task	Resource
	Considerations for conventional attack:	
7-45	Serve as primary source of information for hazardous materials, including chemical agents, to local authorities and other Emergency Support Functions.	Indiana Department of Environmental Management Fire Marshal
	For chemical attack:	
	Complete tasks listed under conventional attack.	
7-46	Support other Emergency Support Functions and local authorities with technical information, equipment, and expertise regarding chemical agents, their properties, and their effects as needed.	Indiana Department of Environmental Management Fire Marshal
	For biological attack:	
	Complete tasks listed under conventional attack.	
7-47	Support other Emergency Support Functions and local authorities with technical information, equipment, and expertise regarding biological agents, their properties, and their effects as needed.	Indiana Department of Environmental Management Fire Marshal

Hazardous Materials

Ö	Recovery Task	Resource
	Considerations for conventional attack:	
7-48	Serve as primary source of information for hazardous materials, including chemical agents, to local authorities and other Emergency Support Functions.	Indiana Department of Environmental Management Fire Marshal
	For chemical attack:	
7-49	Support other Emergency Support Functions and local authorities with technical information, equipment, and expertise regarding chemical agents, their properties, and their effects.	Indiana Department of Environmental Management Fire Marshal
	Considerations for conventional attack:	
7-50	Coordinate with Emergency Support Function Law Enforcement on search and rescue personnel and animal safety and potential evidence recovery, collection, and chain of custody.	Emergency Support Functions Search and Rescue and Animal Health
	For chemical attack:	
7-51	Complete tasks listed under conventional attack.	
7-52	Coordinate with Emergency Support Function Hazardous Materials on search and rescue personnel and animal safety concerning chemical agents.	Indiana Department of Environmental Management Emergency Support Function Animal Health
	For biological attack:	
	Complete tasks listed under conventional attack.	
7-53	Coordinate with Emergency Support Function Health and Medical, on search and rescue personnel and animal safety concerning biological agents.	Indiana State Department of Health Emergency Support Function Animal Health

Law Enforcement

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	
Ö	**Preparedness Task**	
	No additional Tasks	

Law Enforcement

Ö	Response Task	Resource
	Considerations for conventional attack:	
	For credible threat:	
7-54	Notify Federal Bureau of Investigation.	State Emergency Management Agency Emergency Support Function Law Enforcement
7-55	Notify local law enforcement agencies and Emergency Management with jurisdiction for suspected target(s) locations.	Emergency Support Function Law Enforcement State Emergency Management Agency
7-56	Develop and maintain memorandum of understanding or other appropriate agreement between the Indiana State Police and identified State officials that have a need to know when it is evident that a Terrorism incident may threaten.	Indiana State Police State Emergency Management Agency Key State Officials
7-57	Develop and maintain response guidelines and procedures to ensure effective coordination between the Law Enforcement Emergency Support Function and the Health and Medical Emergency Support Function regarding investigative needs, teaming arrangements, information sharing and other coordination issues.	Emergency Support Function Health and Medical
7-58	Notify and coordinate with applicable Emergency Support Functions.	State Emergency Management Agency
	For actual incident:	
7-59	Coordinate the requirements for technical equipment, expertise, and specialized assistance.	Emergency Support Function Resource Support State Emergency Management Agency
	For chemical attack:	
7-60	Request hazard-specific information from Emergency Support Function Hazardous Materials.	Indiana Department of Environmental Management Fire Marshal

Law Enforcement

Ö	**Response Task**	**Resource**
7-61	Coordinate with Emergency Support Function Resource Support to obtain additional personal protective equipment, as needed.	Indiana Department of Environmental Management Fire Marshal
	For biological attack:	
7-62	Request information regarding biological hazards from Emergency Support Function Health and Medical.	Indiana State Department of Health
7-63	Coordinate with Emergency Support Function Health and Medical on assessment of personal protective equipment and universal precautions needs.	Indiana State Department of Health Indiana Department of Environmental Management
7-64	Coordinate all efforts regarding quarantine and re-entry.	Indiana State Department of Health Emergency Support Function Law Enforcement State Emergency Management Agency

Ö	**Recovery Task**	**Resource**
	No additional Tasks	

Shelter and Mass Care

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	
Ö	**Preparedness Task**	
	For conventional attack:	
7-65	Coordinate with Emergency Support Function Transportation to develop procedures for receiving arriving victims and supplies to shelters and mass care facilities.	Indiana State Department of Health Red Cross
7-66	Develop and maintain procedures for providing crisis counseling to victims, emergency workers, and family members.	Red Cross Salvation Army Indiana State Department of Health
	For chemical attack:	
7-67	Educate shelter volunteers about chemical dangers.	Fire Marshal American Red Cross
7-68	Educate shelter volunteers about biological dangers.	Indiana State Department of Health

Shelter and Mass Care

Ö	**Response Task**	**Resource**
	For conventional attack:	
7-69	Coordinate with applicable Emergency Support Functions on location, requirements, setup, staffing, maintenance, and security for shelters and mass care facilities.	Emergency Support Functions Public Works, Information and Planning, Resource Support, Health and Medical, Law Enforcement
7-70	Coordinate with Emergency Support Function Transportation to implement procedures for receiving arriving victims and supplies to shelters and mass care facilities.	Family and Social Services Administration
7-71	Coordinate with Emergency Support Function Resource Support and Emergency Support Function Health and Medical on medical and pharmaceutical needs in shelters and mass care facilities.	Family and Social Services Administration
	For chemical attack:	
	Complete tasks listed under Conventional Attack.	
7-72	Refer to Emergency Support Function Hazardous Materials for guidelines on incidents involving hazardous materials.	Indiana Department of Environmental Management
	For biological attack:	
	Complete tasks listed under Conventional Attack.	
7-73	Refer to Emergency Support Function Hazardous Materials for guidelines on incidents involving hazardous materials.	Indiana Department of Environmental Management Fire Marshal
Ö	**Recovery Task**	
	No additional Tasks	

Transportation

Ö	**Mitigation Task**	**Resource**
	For chemical attack:	
7-74	Identify additional decontamination resources for vehicles and equipment.	State Emergency Management Agency Indiana Department of Environmental Management
	For biological attack:	
7-75	Identify additional transport resources for deceased.	State Emergency Management Agency/Emergency Medical Services Funeral Directors Association

Transportation

Ö	**Preparedness Task**	**Resource**
	For chemical attack:	
7-76	Coordinate with local agencies for additional transportation assets to evacuate contaminated victims.	State Emergency Management Agency Fire Marshal
7-77	Develop lists of additional decontamination resources for vehicles and equipment.	State Emergency Management Agency
	For biological attack:	
7-78	Coordinate with Emergency Support Function Law Enforcement and Emergency Support Function Health and Medical to develop transportation procedures for providing security for medications, vaccines, and other prophylaxis measures.	Indiana State Police Indiana State Department of Health
7-79	Coordinate with Emergency Support Function Law Enforcement to develop transport routes for supplies coming into affected and quarantined areas.	Indiana State Police

Transportation

Ö	Response Task	Resource
	For conventional attack:	
7-80	Coordinate additional resources for transport of victims as needed.	Emergency Support Function Resource Support Dept of Natural Resources Military Department of Indiana
7-81	Transport large numbers of deceased victims.	Coroner's Association Indiana State Department of Health Funeral Directors Association
	For chemical attack:	
7-82	Coordinate Decontamination exposed or contaminated transport vehicles.	Fire Marshal Indiana Department of Environmental Management Military Dept of Indiana
7-83	Request additional decontamination resources as needed.	Fire Marshal Indiana Department of Environmental Management Emergency Support Function Resource Support
	For biological attack:	
7-84	Coordinate and prioritize requests for additional Emergency Medical Services transport resources as needed.	Indiana State Department of Health Emergency Medical Services
7-85	Coordinate and prioritize requests for additional transport resources for deceased.	Coroner's Association Funeral Directors Association

Transportation

Ö	**Response Task**	**Resource**
7-86	Coordinate with Emergency Support Function Law Enforcement to provide security for medications, vaccines, and other prophylaxis measures as they are transported into affected areas.	Indiana State Police
7-87	Coordinate with Emergency Support Function Law Enforcement to provide security for supplies transported into affected areas.	Indiana State Police

Transportation

Ö	Recovery Task	Resource
	For conventional attack:	
7-88	Coordinate with Emergency Support Function Law Enforcement, to determine if response vehicles, their contents, or other equipment will be considered evidence, and therefore must be processed.	State Emergency Management Agency
	For chemical attack:	
7-89	Coordinate decontamination of response vehicles and equipment as needed.	Indiana Department of Environmental Management Fire Marshal
7-90	Coordinate with Emergency Support Function Public Information, to determine public information strategy for assuring public that transportation resource is safe for use.	State Emergency Management Agency Indiana State Department of Health Joint Information Center
	For biological attack:	
7-91	Coordinate decontamination of response vehicles and equipment as needed.	Indiana Department of Environmental Management Fire Marshal
7-92	Coordinate with Emergency Support Function Public Information, to determine public information strategy for assuring public that transportation resources are safe for use.	State Emergency Management Agency Indiana Department of Transportation Indiana State Department of Health Joint Information Center

Public Works and Engineering

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	
Ö	**Preparedness Task**	
	No additional Tasks	

Public Works and Engineering

Ö	Response Task	Resource
	Considerations for conventional attack:	
	For credible threat:	
7-93	Notify facilities manager of suspected target(s), explaining situation.	State Emergency Management Agency Local EMA Indiana State Police
7-94	Obtain architectural plans of suspected target from facilities manager.	Site's physical plant, Office of Public Records Dept of Fire and Building Services
	For actual incident:	
	Complete tasks listed under credible threat.	
7-95	Perform site inspection of remaining structural integrity as it pertains to safety of search and rescue and recovery operations.	Emergency Support Function Public Works and Engineering
	For chemical attack:	
	Complete tasks listed under Conventional Attack.	
7-96	Coordinate with Emergency Support Function Hazardous Material to decontaminate affected areas, as necessary.	Indiana Department of Environmental Management
7-97	Coordinate with Emergency Support Function Law Enforcement to determine extent of evidence preservation and collection (i.e., contaminated air filters, pipes, ducts, water filters, etc.).	Federal Bureau of Investigation, Indiana State Police, Local Law Enforcement
7-98	Coordinate with hazardous materials team(s) to identify and control run off hazards at incident site during and after decontamination is performed.	Indiana Department of Environmental Management Fire Marshal

Public Works and Engineering

Ö	**Response Task**	**Resource**
	For biological attack:	
	Complete tasks listed under Chemical Attack.	
7-99	Coordinate with Emergency Support Function Health and Medical agencies for guidance on Biological agent.	Indiana State Department of Health, Board of Animal Health, Indiana Department of Environmental Management, Department of Natural Resources

Public Works and Engineering

Ö	**Recovery Task**	**Resource**
	For conventional attack:	
7-100	Develop procedures for reconstruction and restoration of affected essential sites and infrastructures.	State Emergency Management Agency
7-101	Perform site inspection to determine structural integrity of buildings, as needed.	State Emergency Management Agency
7-102	Coordinate with Emergency Support Function Public Information in developing a public information strategy for reassuring the public that the affected areas are safe for re-entry and habitation.	Joint Information Center
	For chemical attack:	
	Complete tasks listed under conventional attack:	
7-103	Coordinate decontamination efforts for affected areas of incident site, as necessary.	Indiana Department of Environmental Management Fire Marshal
7-104	If release occurs in a building, inspect Heating/Ventilation/Air Conditioning system(s) for contamination. Coordinate decontamination or replace filters or system, as necessary.	Indiana Department of Environmental Management
7-105	If release occurs in a building, inspect water system for contamination. Coordinate decontamination or replace filters or system, as necessary.	Indiana Department of Environmental Management Department of Natural Resources
	For biological attack:	
	Complete tasks listed under chemical attack.	

Energy

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	

Energy

Ö	**Preparedness Task**	**Resource**
	Considerations for conventional attack:	
7-106	Process applications of entities requesting critical infrastructure status for priority restoration in case of an emergency.	Utility Emergency Operating Plans
7-107	Develop an energy service monitoring system to facilitate the early detection of a significant disruption of energy service (a loss of 10% service or loss of power to 1,000 or more customers).	Individual utilities
7-108	Develop procedures for energy providers to contact State Emergency Management Agency if a significant energy service disruption occur (a loss of 10% service or loss of power to 1,000 or more customers).	Indiana Utility Regulatory Commission State Emergency Management Agency
	For chemical attack:	
	Complete tasks listed under conventional attack.	
7-109	Develop procedures for decontaminating energy production and distribution facilities and personnel.	Emergency Support Function Hazardous Material
	For biological attack:	
	Complete tasks listed under conventional attack.	

Energy

Ö	Response Task	Resource
	For conventional attack:	
7-110	Provide waivers for energy sources normally not authorized, when energy resources are necessary for a time-critical action and acceptable sources are unavailable in necessary amounts.	Indiana Utility Regulatory Commission Indiana Department of Environmental Management
7-111	Reestablish energy to affected areas based on priority of emergency response and hazard mitigation needs.	Utilities' Emergency Operating Plans
7-112	Provide incident information and status of activities to energy providers in affected areas, to those in other regions or states, and to mutual aid partners.	State Emergency Management Agency, Indiana Utility Regulatory Commission
7-113	Activate mutual aid agreements with other energy providers, as needed, to mitigate service disruptions.	State Emergency Management Agency, Indiana Utility Regulatory Commission
	For chemical attack:	
	For biological attack:	

Energy

Ö	**Recovery Task**	**Resource**
	For conventional attack:	
	For chemical attack:	
7-114	If energy production or distribution facility is attacked, coordinate decontamination of energy production facilities and personnel, as necessary.	Indiana Department of Environmental Management Fire Marshal
	For biological attack:	
7-115	If energy production or distribution facility is attacked, coordinate decontamination of energy production facilities and personnel, as necessary.	Indiana Department of Environmental Management Indiana State Department of Health

Damage Assessment

Ö	**Mitigation Task**	**Resource**
	No additional Tasks	
Ö	**Preparedness Task**	
	No additional Tasks	
Ö	**Response Task**	
	No additional Tasks	
Ö	**Recovery Task**	
	Considerations for conventional attack:	
7-116	Coordinate with Emergency Support Function Public Works and Engineering to assess extent of damage to buildings, properties, and critical infrastructures.	State Emergency Management Agency
7-117	Coordinate with Emergency Support Function Law Enforcement to determine evidentiary issues and issues associated with damaged public properties' critical infrastructure needing to be restored.	State Emergency Management Agency
	For chemical attack:	
	Complete tasks listed under conventional attack.	
7-118	Coordinate with Emergency Support Function Public Works and Engineering and Emergency Support Function Hazardous Materials in determining extent of property damage and extent of decontamination or replacement necessary.	State Emergency Management Agency
	For biological attack:	
	Complete tasks listed under conventional attack and chemical attack.	State Emergency Management Agency